

**Lake Township-Roscommon County**  
**Regular Board Meeting**  
**Tuesday February 11,2025**

Regular meeting of the Lake Township Board was called to order at 7:00 p.m. with the Pledge of Allegiance.

Board members present: Supervisor; John Hibbard, Treasurer; Harry Trier, Trustee; Pam Surprenant, Clerk; Andrea Grabowski and Trustee; Scott Hassler

**Motion** Trier seconded by Hibbard to approve the agenda with additions. All in favor. MC.

**Motion** Trier seconded by Hibbard to approve board meeting minutes from January 14<sup>th</sup>, 2025. All in favor. MC

**Motion** Hibbard seconded by Hassler to approve Lake township special board meeting Cemetery minutes from February 5<sup>th</sup>, 2025, with corrections. All in favor. MC

**Motion** Hibbard seconded by Trier to approve the bills and payroll checks #45945 through #46014 and post audit of bills presented on EFT check register with corrections. All in favor. MC.

**Motion** Trier seconded by Hibbard to approve the agenda with additions. All in favor. MC.

**Unfinished Business:**

**Motion** Hibbard seconded by Surprenant to approve the new security policy with revisions. All in favor. MC

**Motion** Hibbard seconded by Hassler to approve the new camera policy with changes and revisit the placement of cameras. All in favor. MC

**Motion** Hibbard seconded by Hassler to approve purchase of All Star Security System to include 1 Pro Series touchscreen intrusion alarm control panel, 1 LTE cellular communicator, 3 wireless surface mount door contacts, 3 wireless motion detectors and 1 panic button. Includes notification when the system is armed or disarmed. Allows arming or disarming remotely. Programming and training included \$630.00 and \$46.00/mo with a three-year initial agreement. All in favor. MC

**Motion** Hibbard seconded by Grabowski to approve sick time policy with changes. All in favor. MC

**New Business:**

**Financial Report** was given by Treasurer Trier and filed. **Treasurer will be at hall from 9 am to Noon on Friday February 14<sup>th</sup>, 2025, to collect taxes. Cheryl Trier resigned as Deputy Treasurer effective February 28<sup>th</sup>, 2025. Patricia Ryan will be appointed as Deputy Treasurer effective March 1<sup>st</sup>, 2025**

**Motion** Trier seconded by Hibbard to move \$32,000.00 from general fund to the street light fund. All in favor. MC

**HLSA/HLBA** was given by Treasurer Trier.

**Houghton Lake Ambulance Authority** was given by Sandi King.

**Fire Chief's Report** was received read and filed.

**Motion** Trier seconded by Hibbard to accept the resignation of Lou Tomma in good standing. All in favor. MC

**Ordinance Enforcement Officer Report** was received and filed.

**Planning Commission Report** was received and filed. Pat Riss stepped down from being chair of Planning Commission. Kim Chase is now Chair on Planning Commission. Place ad for 2 Planning Commission members expiring March 25<sup>th</sup> 31<sup>st</sup>, 2025.

**Board Representative to PC Report** not given.

**ZBA Report** received and filed. Place ad in paper for ZBA member and possible additional alternate member.

**Assessor Report** received and filed. **The Board of Review schedule is: March 4<sup>th</sup>, 2025 at 12:00 pm for organizational meeting, March 12<sup>th</sup>, 2025 from 9:00 am to 3:00 pm for first Appeal Meeting. March 13<sup>th</sup>, 2025, from 3:00 pm to 9:00 pm for the second Appeal Meeting all to be held at Lake Township Hall.**

**Houghton Lake Improvement Board Report** given by Jim Mikolaizik.

**Parks & Recreation Report** was given by Trustee Surprenant.

Parks & Recreation would like to have a special meeting work session with the board to narrow down the Park RFP applications received to decide on which RFP to move forward on. Special meeting to be held Tuesday February 25<sup>th</sup>, 2025, at 1:00 pm. @ Fire Hall.

**Motion** Surprenant seconded by Hassler to close Lake Township Dog Park to Memorial Day weekend. All in favor. MC

**Motion** Surprenant seconded by Hibbard for Parks and Recreation to spend from 101-751-957 not to exceed \$300.00 on grass seed for dog park. All in favor. MC

**Motion** Surprenant seconded by Hibbard to purchase lumber and hardware to finish board walk not to exceed \$3,000.00 from expenditure 101.751.967. All in favor. MC

The township received a snowplowing bill from the ~~Motel~~ Super 8 by Wyndham Houghton Lake owner that was not split between ~~Motel~~ Super 8 by Wyndham Houghton Lake and Township. Hibbard is going to speak to the owner of ~~Motel~~ Super 8 by Wyndham Houghton Lake about the fees. Deed says the road is 60/40 not 50/50. Once Hibbard speaks to the owner, he will contact the clerk and let her know how much to pay of bill received.

**Motion** Hibbard seconded by Trier to table Weapons policy to future meeting. All in favor. MC

**Motion** Hibbard no second to table Payment in lieu of health insurance opt-out policy. Policy would allow other board members who do not want to participate in the Township's health insurance plan to complete a Health Insurance Participant Waiver form and receive an opt-out payment in recognition of the costs savings to the Township to receive a % of the health insurance premium for their age bracket as a taxable benefit. Surprenant to speak to auditors with regards to how this should be approached. All in favor.

**Project Compass has been given a grant to help our township and surrounding rural areas for people who don't have internet access or need training on computers. They are having a meeting at the Northern Center Tuesday February 25<sup>th</sup>, 2025, to let people know about their project of trying to bring the internet to our area it is from 6:00 to 8:00 pm and there is a free dinner to accompany the meeting. Anyone can attend.**

**Motion** Hibbard seconded by Hassler for Hibbard and Hassler to volunteer their time to demo the township office and remodel it at an estimated cost not to exceed \$3,327.00. RC: Hibbard-aye, Hassler- aye, Surprenant-aye, Grabowski-aye, Trier-nay. 4-aye, 1-nay. MC

**RTA Roscommon Township Association holds meetings that are available to all township board members. They hold meetings throughout the year. The next meeting is April 17<sup>th</sup>, 2025, at the Village of Roscommon Office at 10:00 am 702 Lake Street, Roscommon.**

**Provisioning Center Apothecare has turned in their application for renewal of their permit and paperwork packet. Nothing has been changed from the previous application and The State of Michigan has renewed their provisioning license to February 9<sup>th</sup>, 2026. This will be on the next meeting agenda to approve. Copies will be in the township office for members to review.**

**Motion** Grabowski seconded by Surprenant to adopt Resolution 2025-02A Clerk Revised salary Resolution Clerk Grabowski would like NO INCREASE IN SALARY of \$24,500.00. RC: Hassler-nay, Hibbard-nay, Trier-nay, Surprenant-aye, Grabowski-aye.

**Resolution Not Adopted. Will not go to the board of electors meeting to be voted upon by electors of the township.**

**Motion** Grabowski seconded by Surprenant for clerk to purchase a new printer not to exceed \$1,000.00. All in favor. Trier not in favor. MC

**Public Comment:** was heard.

**Board Comment:** was given.

**Motion** Hibbard, seconded by Hassler to adjourn meeting at 9:04 pm. All in favor. MC.

Respectfully Submitted,

Andrea Grabowski,

Lake Township Clerk,

[www.lake-township.com](http://www.lake-township.com).

**Approved with corrections @ 03.11.25 LTRM.**