

**Lake Township-Roscommon County
Special Board Synopsis Meeting Minutes
December 17, 2024 @ 1pm**

The Lake Township Board met on December 17, 2024, for a special board meeting. John Hibbard called the meeting to order at 1:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Supervisor; John Hibbard, Clerk; Andrea Grabowski, Treasurer; Harry, Trustee; Pam Surprenant, and Trustee; Scott Hassler.

Hibbard stated Sherman special use of chicken coop needed additional research. Rose stated Farm Act does not apply. Hibbard stated it is allowed in special use. Discussion regarding number of chickens.

Motion Hibbard seconded by Surprenant to reconsider the Sherman motion presented at the 12/10/24 meeting related to special land use amendment to prior motion. (Board never voted)

Motion Surprenant seconded by Trier to approve the special land use in the RR1 district for Rick and Kristyn Sherman 9183 Peter Avenue to keep poultry with the following stipulations:

1. The chickens are confined according to ordinance 9 Article 4, section 439D (5) Pigeons, rabbits and poultry shall be confined. None of the animals shall be used for commercial purposes. Or (6) which reads fencing material, such as chicken wire, may be used to create an enclosure of eight (8) feet in height to keep poultry confined. 2. No roosters will be allowed. 3. The number of chickens to be kept will not exceed seven (7). 4. Must comply with all federal and state laws and regulations. **AIF Motion Carries.**

Motion Surprenant seconded by Hibbard to approve a special land use permit for Rick and Kristyn Sherman at 9183 Peter Avenue to exceed the number of accessory structures in Ordinance 9 Article 4 Section 435A allowing for the chicken coop to include conditions presented as follows: 1. The removal of the black tarp enclosure and swing fort structure 2. Allowing the cat enclosure to be attached to the home becoming an ~~interietal~~ integral part of the home suggested by Rose. 3. Property must come in compliance by June 30, 2025, allowing the OEO access to the property to confirm compliance. 4. Must comply with all federal and state laws and regulations. **AIF Motion Carries.**

Paid Sick Leave (ESTA)

Surprenant stated at the last meeting the board discussed the \$1500.00 offered by Acrisure for ESTA. Tom at Acrisure indicated it would be a package of information not a policy. Discussion. Surprenant stated currently the township does not have a sick time policy, and the township does not pay sick time, holiday or vacation policy. ESTA states employees are allowed one hour of sick time for every 30 hours they work. Discussion regarding Assessor working 20 hours a week for Lake Township, what rate should Hauserman's salary rate be determined 20hrs/80hrs to determine hourly rate. 2025 Salary will be \$31,173.30 - \$14.99/hr vs \$28.86/hr at 20 hrs. a week; hour; how many hours earned 1040 hours – Budget for sick bank 34.67 hours on an annual basis – sick bank = \$1000.57. Surprenant stated this is what we need to figure out for all employees. Hassler stated we need policy on how this should be paid out.

Hibbard feels like everyone is receiving a raise. Trier stated elected officials do not apply to this. The township will not pay out unused sick pay when someone leaves. Hibbard stated it would almost be impossible to keep track of fire fighters when they show up on the scene because they show up at different times. Fire chief would like to use meeting time only. Hibbard queried could we (fire fighters) sign a waiver? Hibbard queried can we (fire fighters) use an average? Hassler suggested doing a tally on hours monthly. Surprenant stated using the attorney to write a policy. Hibbard started to do what the law says. Hibbard stated Fire Fighters are supposed to return to the department after a fire call and they can sign out, then Scott will ~~not~~ have to track it.

Hibbard stated sign in, sign out its done. Discussion on salary Fire Fighters; Trier how many hours a week do they ~~week~~ work? Average?

Discussion OEO, salary \$9,800.00 – Rose stated 20 hours a week/15 hours a week, I really don't know. Discussion. Hibbard suggested using \$14.00 across the board, excluding Houserman than just calculating hours 1 for every 30. Hibbard continued use sign in sheet for fire department.

Discussion regarding non statutory duties for Deputy Treasurer. Trier Deputy OEO hourly. Trier stated Deputy Supervisor should be in policy also. Surprenant stated Election workers qualify. Hibbard spoke of misuse of policy. No shows could take advantage of ESTA policy. Hibbard stated Fire Department will try out using time in time out on sheets. Discussion on working with Chad with Fahey Law. Hibbard requested Surprenant to write up notes and will review at next board meeting, to meet deadline. Public Comment: was held. Board Comment: was heard

Motion Hibbard seconded by Trier to adjourn meeting at 2:13 pm. **AIF Motion Carried**

Respectfully Submitted,

Andrea Grabowski, Lake Township Clerk Full version of minutes located at www.lake-township.com **Approved w/changes 01.14.25 LTRM.**