

Lake Township-Roscommon County
Regular Meeting
December 12, 2017 @ 7:00 p.m.

The Lake Township Board met on Tuesday, December 12, 2017, for a regular meeting. Dave Emmons called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Dave Emmons-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Anthony Farhat-Trustee, Roger Kohn-Trustee

Motion: Clare to approve the December 12, 2017 agenda with amendments of moving “refund from Republic” to be addressed along with Treasurer’s report, removing “Ordinance 33 and 33A” from New Business until after workshop, and remove special meeting minutes approval. **Second:** Kohn **All in Favor.**

Motion: Trier to approve the November 14, 2017 regular meeting minutes with correction of adding (“currently” rated 6 of 1-10) under ISO Report. **Second:** Trier. **All in Favor.**

Correspondence: Emmons received an email from a resident regarding a land split refund. Following discussion of another lot split that was processed through accessor, **Motion:** Trier to bill the individual for the lot split per Ordinance for \$100 application fee plus \$25 for each parcel created, total of \$150. **Second:** Emmons. **Opposed:** Farhat & Kohn. **Motion carried.**

Discussion of correspondence received regarding opting out of medical marijuana and procedures.

Public Comments—A resident commented that in another township lot splits go to board for final approval. Emmons stated that all lot splits in the future will go through procedures as stated in the ordinances.

Budget Amendments: Clare presented a budget amendment of \$159.83 to refund/rebates, \$50 to Office Supplies for Supervisor, \$773.20 for tax printing, and \$900 to fire dept for phone/internet/TV to balance until end of fiscal year 2017.

Motion: Emmons to approve amendments. **Second:** Trier. **All in favor.**

Financial Report: H. Trier presented the Treasurer’s Report – Period ending November 30, 2017 and made it available to the public. Trier reported that he will be at the township hall to collect property taxes on Wed., Dec 27, 2017 from 9 – 5, Wed., Feb 14, 2018 from 9 – 2, and Wed., Feb 28, 2018 from 9 – 5, the last day to pay taxes without penalty and interest. Trier reported street lights still showing a credit of \$254.17 which will go towards December bill. Trier also reported a refund of \$3,068.28 from Republic Services after erroneously being charged for recycle bin pickup. Trier stated Roscommon County Road Commission has installed the new street signs at Victory, Pine Crest, Long Point, and Christi Lane (2).

Approval to Pay the Bills: T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since November 14, 2017. **Motion:** Trier to approve to pay the bills (check # 41435 thru #41482) **Second:** Kohn. **All in Favor.**

Fire Chief’s Report: Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review, and monthly expenditures. The fire dept will participate in “Shop with a Hero” on December 13, 2017. Aldrich reported receiving a resignation letter from Cody Parr. Kohn reminded Aldrich that an updated fire department inventory list is needed.

Land Use Officer’s Report: Olson provided a written report that he currently has 1 new complaints, 3 completed, 2 open, 1 Land Use Permits \$20, attended 2 ZBA meetings and 1 Planning Commission meeting, and reported 54 miles for the month of November 2017.

Planning Commission Report: Kohn presented items to be added/changed in ordinances that were approved at the public meeting on November 28, 2017—definition of “hard surface”, survey of property, fences, and Taverns.

ZBA Report: no members present.

Assessor's Report: Houserman reported 13 action items at the Board of Review meeting. Houserman advised that he will need approval of the poverty packet exemption for 2018 at next meeting.

Supervisor's Report: Emmons reported that Clare & he attended Dangerous Building hearings at the Building Agency. He also attended the Sewer Authority and Board of Review meetings. Emmons reminded all boards that budget items are needed for approval in March 2018.

Motion: Kohn for approval to send three Board of Review members to a training class in West Branch on February 23, 2018 at cost of \$35/person. **Second:** Farhat. **All in favor.**

Old Business:

Kohn presented Chapter 5-Personnel Administration, Chapter 7-Public Information Officer, and Chapter 8-Property Management of the Policy Manual for review by the board.

Emmons reported that officials from Lake, Markey, Denton, and Roscommon townships will meet to discuss the purchase of a camera truck as proposed by John Hines of HLSA at the last meeting. Hines is asking for \$50,000 from each township. Emmons expressed an opinion that the amount of donation for each township should be determined by the size of the township.

Work Sessions are scheduled on January 10, 2018 from 10:30am to 2:30pm to discuss Ordinance 9, and February 7, 2018 at 5:00 to discuss budget items and Cost Recovery Ordinance. Emmons recommends that two (2) planning commission members, one (1) ZBA member, and board members should attend. The public is welcome.

New Business:

Trier volunteered to go to Secretary of State to straighten out the titles for the fire trucks. Five of eight titles were found, one not transferred when truck was purchased.

Motion: Clare to approve purchase of two (2) Labor Law posters at cost of \$60, to be put up at the hall and the fire department. **Second:** Emmons. **All in favor.**

Discussion of requirements and procedure for updated Recreation Plan. Farhat will submit an updated plan to the board for renewal which is due March 1, 2018.

A Recording Secretary is needed for Planning Commission meetings. The next meeting is January 23, 2018.

Meeting Adjourned at 9:45 p.m.

Respectfully Submitted,

Tonya Clare, Lake Township Clerk

www.lake-township.com

Subject to correction/approval