LAKE TOWNSHIP IS SEEKING APPLICANTS FOR THE POSITION OF TOWNSHIP TRUSTEE

Interested persons should submit the application provided on the township website www.lake-township.com to trusteesurprenant@gmail.com . Only applications on the Lake Township form provided will be considered for the vacancy. To be eligible for this position, you must be a qualified elector of Lake Township and a registered voter. This means you must be at least eighteen (18) years of age, a U.S. citizen, and have lived in Lake Township for at least thirty (30) days. MCL 168.11; MCL 168.342. • APPLICATIONS ARE DUE, DECEMBER 4, 2026 BY 4:00 PM •

**APPLICATION FOR LAKE TOWNSHIP TRUSTEE**

**MEETING DATES:**
Lake Township meeting dates are the second Tuesday of each month at 7p.m. Special meetings are set as needed and meeting times may vary. Current compensation is $6,050.00 annually.

**APPOINTMENT:**
This appointment will fulfill a term ending November 30, 2028. Applicants are subject to a public interview process.

**GENERAL LAW TONWSHIP TRUSTEE'S STATUROTY DUTIES:**

• Serving as township legislators, setting policy, and direction for the township; required to attend board meetings and vote on all issues (where there is no conflict of interest), with same authority as other board offices at board meetings.

• Responsible for township's fiduciary health through maintaining sufficient finances, avoiding unnecessary risks and avoiding "waste."

• Ensuring mandated governmental functions are funded and provided (assessing, tax collecting, elections, board administration, financial compliance and reporting, and Open Meetings Act and Freedom of Information Act compliance)

• Adopting/amending ordinances by board vote

• Deciding and budgeting for optional governmental programs and services, determining township ownership and use of property and facilities, ensuring township complies with all mandated financial laws, rules and procedures, including providing the audit, and setting internal policies, determine staffing needs and creating job descriptions.

• Other duties as assigned by the Lake Township Board

**LAKE TOWNSHIP TRUSTEE APPLICATION**

Only applications on the Lake Township form provided will be considered for the vacancy. You may attach additional pages if necessary.

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**NAME:** _____

**ADDRESS:** _____

_____

**PHONE:** _____

**E-MAIL:** _____

How long have you lived in Lake Township? _____

**Are you at least 18 years of age?** ☐ Yes ☐ No

**Are you a qualified and registered elector of Lake Township?** ☐ Yes ☐ No

Please briefly describe your educational background, including degrees, certifications, specialized training, or other relevant education.

Please attach a resume or provide a summary of your employment history. Highlight your job responsibilities, leadership experience, administrative duties, budgeting, financial experience, or other skills that may be beneficial in serving as a Township Trustee.

☐ Resume attached ☐ Employment summary attached

Please list any previous or current involvement in community organizations, civic groups, volunteer activities, local government, township committees, boards, or commissions.

Are you able to regularly attend Township Board meetings, special meetings, workshops, and other meetings as necessary?

☐ Yes ☐ No

If there are any scheduling limitations or other considerations that may affect your availability, please explain.

Why are you interested in serving as a Lake Township Trustee?

If appointed, what would you hope to accomplish during your service as Township Trustee? What do you believe should be the Township's most important priorities?

The information you have supplied will be provided to the Lake Township Board and is also subject to public disclosure under the Michigan Freedom of Information Act, as amended.

Applicant Signature: _____