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LAKE TOWNSHIP  
ROSCOMMON COUNTY, MICHIGAN  
1380 N. MICHELSON ROAD  
HOUGHTON LAKE, MI 48629

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Lake Township  
Regular Board Meeting Minutes  
Tuesday May 12, 2026

Regular meeting of the Lake Township Board was called to order at 7:00 p.m. with the Pledge of Allegiance. Board members present: Supervisor; John Hibbard, Treasurer; Harry Trier, Clerk; Andrea Grabowski, Trustee; Scott Hassler and Trustee; Pam Surprenant.

**Motion** Hibbard seconded by Trier to approve the agenda. AIF MC

**Motion** Trier seconded by Hibbard to approve the minutes of Tuesday April 14, 2026 with corrections. AIF MC

**Motion** Hibbard seconded by Hassler to approve the bills and payroll checks #46573-#46616 and post audit of bills on EFT check register. AIF MC

**Motion** Surprenant seconded by Grabowski to pay the deputy clerk for completing the quarterly UIA report at the current township wage from account number 101-215-704 not to exceed 30 hours for the remainder of the fiscal year 26-27 \$450.00. RC: Surprenant-aye, Grabowski-aye, Hibbard-nay, Hassler-nay, Trier-Nay. (2-ayes, 3-nays) Motion Failed.

**Motion** Hibbard seconded by Surprenant to pay the deputy clerk to do the UIA report not to exceed ten hours per quarter. AIF MC

**Old Business:**

**Discussion of Petitions for Two Flood Districts: West Shore Drive and Mary Street**

The petition fee is \$5,000.00, with a matching contribution from the county. Once the petition process is completed, the matter goes to independent counsel and then on to the state and county. At that point, the township board has no further authority in the process. Board members agreed that input from the affected homeowners is necessary. Once residents are involved, they can also learn more about the potential costs. The board is not comfortable creating a special assessment district for either area until residents have completed their research and the petitions have been finalized.

Discussion of sending the Zoning Amendments for ordinances 55 and STR's to the Planning Commission to look over make additions/subtractions then present to the public for a public hearing and sent back to the board for approval.

**Motion** Hibbard seconded Trier to accept Bruce Hose's bid of \$650.00 to hang tape and finish drywall along with volunteer time to put the office back together waiving the policy of going out to bid. AIF MC

Discussion of making our website ADA compliant and up to date Shoemaker Tech would cost annually \$500.00 - \$1,000.00 They would do it all in-house and could have people post meetings and tapes. Treasurer Trier to investigate and address at the next meeting.

**New Business:**

Financial Report was given by Treasurer Trier

**Motion** Hibbard seconded by Hassler to place 75% of the public safety revenue sharing money of \$2,365.00

into liquor fund and 25% into firefighters operating fund. RC: Hibbard-aye, Hassler-aye, Trier-aye, Grabowski-aye, Surprenant-abstain. (4-ayes, 1 abstain) MC

Deputy treasurer Pat Ryan resigned. Cheryl Trier has been reappointed as deputy treasurer effective May 1<sup>st</sup>, 2026.

HLBA/HLSA was given.

Fire department report given and filed.

**Motion:** Trier, seconded by Hibbard, moved to purchase 18 men's polo shirts and Flextech ¼-zip job shirts at a cost not to exceed \$2,500.00, with funds to come from Capital Equipment over \$300.00. AIF MC

**Motion** Trier seconded by Hassler to hire Ashley Kraase at probationary status for the first 6 months. RC: Hassler-aye, Trier-aye, Surprenant-aye, Grabowski-aye, Hibbard-Abstained. (4-ayes, 1-abstained) MC

**Motion** Hibbard seconded by Hassler to raise the pay for uncertified firefighters from \$38.00 to \$40.00 per run retroactive May 1<sup>st</sup>, 2026. AIF MC

Ordinance Enforcement Officer Report was given and filed.

Planning Commission Report received and filed.

**Motion** Hibbard seconded by Hassler to appoint Cody Caron to the planning commission with the term being April 1<sup>st</sup>, 2026, to March 31<sup>st</sup>, 2029. AIF MC

ZBA Report no ZBA's.

**Assessor Report** received, read and filed.

HLIB was given.

Houghton Lake Ambulance Authority nothing given.

**Motion** Surprenant seconded by Trier to reappoint Jerry Holmes to parks & recreation committee with the term May 11<sup>th</sup>, 2026, to May 10<sup>th</sup>, 2027. AIF MC

**Motion** Surprenant seconded by Hibbard to reappoint Tony Olson to parks & recreation committee with the term May 11<sup>th</sup>, 2026, to May 10<sup>th</sup>, 2028. AIF MC.

Parks & Rec:

**Motion:** Surprenant, seconded by Hibbard, moved to purchase two "Keep the Gate Closed" signs for the dog park from account 101.751.727 at a cost of \$190.00. AIF MC

#### **Parks & Recreation Bid Update:**

Lake Township Park is officially out for bid. Prein & Newhof has the bidding documents and plans available in the plan room on its website.

#### **Bid submission details:**

- Bid opening date: Bidding is currently open now.
- Harry will continue to receive bids locally at Township P.O. Box 536.
- Bidders may also mail bids directly to Prein & Newhof in Cadillac.
- Trustee Surprenant will be at the hall on June 4, 2026, from 9:00 a.m. to 2:00 p.m. to accept hand-delivered bids.
- Prein & Newhof will open the bids at 2:00 p.m. on June 4, 2026, at Lake Township Hall 1380 N. Michelson Rd..

After the bids are opened, the Parks and Recreation Committee can review and sort them before forwarding them to the board for selection.

**Motion** Hibbard seconded by Hassler to create a new resolution for Medical Marihuana license fee of \$1,000.00 if they already have a Marihuana license in the township. AIF MC

Discussion of fire inspection of marihuana dispensaries.

**Motion** Surprenant seconded by Hibbard to approve the special use permit for Atlas Tower 1 LLC to erect a wireless communication tower at 350 Michelson Road parcel 006-033-010-0021 including the reduction of the minimum one-mile separation requirement from an existing tower as set forth in Ordinance 34 article 6 section 6.08 to 8/10ths of a mile. Based on the planning commission facts and findings in conclusion as recorded in their planning commission minutes dated April 3, 2026, in addition to the conditions of the approval set forth by the planning commission recorded in their minutes dated April 3, 2026, the SW corner of the property needs a survey pin prior to the construction. AIF MC

Public Comment: heard

Board Comment: received

**Motion** Hibbard seconded by Trier to adjourn meeting at 8:56 p.m. AIF MC

Respectfully submitted,

Deputy Clerk

Lori Grabowski

*Website:* [www.lake-township.com](http://www.lake-township.com)

*Subject to correction/approval.*

DRAFT