

Lake Township-Roscommon County

The Lake Township Board met on Tuesday, February 9, 2016 for a regular meeting. Stan Christler- Supervisor called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Stan Christler-Supervisor, Harry Trier-Treasurer, Richard Brandt-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

Motion: *To approve the February 9, 2016 Agenda by Kohn. Second: Brandt. All in Favor.*

Motion: *To approve the January 12, 2016 regular meeting minutes made by Emmons. Second: Trier. All in Favor.*

Motion: *To approve the January 13, 2016 special meeting minutes by Brandt. Second: Emmons. All in Favor.*

Motion: *To approve the January 26, 2016 special meeting minutes by Emmons. Second: Kohn. All in Favor.*

Motion: *To approve the February 3, 2016 special meeting minutes by Emmons. Second: Kohn. All in Favor.*

Motion: *To approve the February 5, 2016 special meeting minutes by Brandt. Second: Kohn. All in Favor.*

Financial Report: H. Trier presented the Treasurer's Report- Period Ending January 31, 2016 and made it available to the public. Mr. Trier will be available at the township hall on Feb. 16th and the 29th from 9 a.m. to 5 p.m. for tax collection. February 16, 2016 is the last day residents can pay their taxes without penalty.

Budget Amendments: None. Christler mentioned he thought there should have been some budget amendments.

Approval to Pay the Bills: D. Brandt provided the public with the credit card distribution report as well as a report of all checks, including descriptions, written since 1/13/16. **Motion:** *To approve to pay the bills (check #40203-40269) made by Emmons. Second: Trier. All in Favor.*

Fire Chief's Report: E. Nettle provided a written report including an incident response report, a list of meeting and events attended, training information, and general updates. The department is undergoing a policy and procedure review, and the standard operating guidelines are also being reviewed. **Motion:** *to approve Breathing Air Compressor Agreement with Douglas Safety Systems LLC per Quote #30173 for \$650.00 as presented by Kohn. Second: Brandt. All in Favor.*

Land Use Officer's Report: Jim Thiel thanked all for their well wishes and help during the last month and provided an update of activities.

Planning Commission / ZBA Report: Bruce Olson provided an update of activities and reported work on Ordinance #9. No ZBA report.

Assessor's Report: S. Christler read a letter from the Assessor.

Correspondence: 1. Letter from the road commission. **Motion:** *To roll over the amount of \$4,359.97 of un-used road funds for use in next year's road projects by Christler. Second: Trier. All in Favor.* 2. Letter of resignation received from Planning Commission Recording Secretary Lori Olson. 3. **Motion:** *To designate April as "Social Host Responsibility Month" in recognition that adults have a responsibility to make social gatherings safe for young people by not providing them access to alcohol if they have not reached the legal drinking age by Christler. Second: Brandt. All in Favor.*

Supervisor's Report: Christler reported on the meetings he attended this month. Reminder that the regular board meeting scheduled for March 8th has been changed due to the Presidential Primary election on that day. The board meeting will take place on March 15th. The Annual Meeting will be on March 19, 2016 at 9:00 a.m. An organizational meeting for the Township Board of Review will be at the fire hall on March 8 at 10:30 a.m. Board of Review dates are March 16 from 3 p.m. - 9 p.m. and March 17 from 9 a.m.-3 p.m. at the fire hall.

Old Business: 1. Fire hall parking lot grading: The job is done for now and payment of \$500 has been made. The equipment has been removed. Joint Venture on new Tower: R. Kohn provided an update. **Motion:** *To pay a one-time fee of up to \$11,000 for our part in the tower project with Roscommon Township for the use of fire department radio repeaters by Kohn. Second: Brandt. All in Favor.* These funds shall come out of the Fire Department operating budget.

New Business: 1. Resolution to Establish and Approve Presidential Primary Election Inspectors-Brandt. **Motion:** Resolution read in which the following shall be approved as 2016 Presidential Primary Election Inspectors for the township of Lake and be paid at the rate of \$8.50/hr. 1. Lori Olson (R), Judy Wigginton (D), Martin Wigginton (D), Robyn Pillinger-Daniels (D), Heidi VanWagner (R), and Kevin Rose (R) who will also serve as Chairperson for the Presidential Primary Election to be held on March 8, 2016. **Roll Call Vote-** Brandt- Aye, Kohn- Aye, Trier- Aye, Emmons- Aye, Christler- Aye. **Motion Carries.** 2. D. Brandt is assembling materials for a FOIA request. 3. 2016 Michigan Association of Municipal clerks membership application. **Motion:** To table the request for membership in the MI Association of Municipal Clerks as Lake Township is already a member of MTA by Brandt. **Second:** Emmons. **All in Favor.** 4. D. Emmons reported on the RTA meeting and urged again the need to start talking about a future road millage. 5. Deputy Treasurer- H. Trier reported that Cheryl Trier who was appointed in January has resigned and that Sue Ambrose is now the Deputy Treasurer. 6. Board of Review 2016 Resolution to adopt alternate start dates and poverty exemption eligibility guidelines. **Motion:** That the township adopt the resolution read to set poverty exemption and eligibility guidelines as stated in PA 390 of 1994 by Brandt. **Second:** Christler. **Roll Call Vote:** Brandt- Aye, Kohn-Aye, Trier- Aye, Emmons- Aye, Christler- Aye. **Motion Carries.** 7. Cemetery Flag Holders- S. Christler spoke about the need for new flag holders and reviewed cost / product options. **Motion:** To approve the purchase of aluminum cemetery flag holders up to a cost of \$1,000 by Christler. **Second:** Trier. **All in Favor.** 8. Mowing Contracts- **Motion:** To keep West Shore Property Management as the mowing contractor for Lake Township in 2016 at the same cost as 2015 made by Tier. **Second:** Brandt. **All in Favor.** 9. Fines for not having a land use permit: Following discussion there was a **Motion:** to increase the fine to \$50.00 for anyone building without a land use permit up to five days after notification and then \$100.00 ten days after notification by Emmons. **Second:** Kohn. **All in Favor.** 10. Wage resolutions: All board members decided not to request any change in pay for 2016. **Motion:** That the 2016 Supervisor's wage remain at \$18,558.48 by Brandt. **Second:** Emmons. **Roll Call Vote** Brandt- Aye, Kohn- Aye, Trier- Aye, Emmons, Aye. Christler abstained. **Motion Carries.** **Motion:** That the 2016 Clerk's wage remain at \$18,536.04 by Christler. **Second:** Kohn. **Roll Call Vote:** Kohn- Aye, Trier- Aye, Emmons-Aye, Christler- Aye. Brandt abstained. **Motion Carries.** **Motion:** That the 2016 Treasurer's wage remain at \$17,782.44 by Christler. **Second:** Emmons. **Roll Call Vote:** Brandt- Aye, Kohn- Aye, Emmons- Aye, Christler- Aye. Trier abstained. **Motion Carries.** **Motion:** That the 2016 wage for both trustees remain at \$3,126.48 by Christler. **Second:** Brandt. **Roll Call Vote:** Brandt- Aye, Trier-Aye, Christler- Aye. Kohn and Emmons abstained. **Motion Carries.**

Public Comment: 1. Question about when fireworks are prohibited. 2. New tower on Old 27 does not by law have to be illuminated.

Meeting Adjourned at 8:26 p.m.

Richard Brandt, Lake Township Clerk
www.lake-township.com

Subject to correction/approval