

**Lake Township-Roscommon County**  
**Regular Meeting**  
**February 13, 2018 @ 7:00 p.m.**

The Lake Township Board met on Tuesday, February 13, 2017, for a regular meeting. Dave Emmons called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

**Present:** Dave Emmons-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Anthony Farhat-Trustee, Roger Kohn-Trustee-absent

**Motion:** Emmons to approve the February 13, 2018 agenda with the addition of "PILT discussion" under New Business by Trier. **Second:** Trier. **All in Favor.**

**Motion:** Emmons to approve January 9, 2018 regular board meeting minutes. **Second:** Farhat. **All in favor.**

**Motion:** Trier to approve the January 10, 2018 and February 7, 2018 workshop minutes. **Second:** Farhat. **All in favor.**

**Correspondence:** Emmons read a letter from ISO insurance congratulating the fire department for a rating of 6 of 10. Emmons thanked Fire Chief Aldrich and his people for doing a great job.

Up North Prevention has asked the township to proclaim April as "Social Host Responsibility Month".

**Motion:** Emmons to support. **Second:** Trier. **All in favor.**

Emmons received a letter of resignation from Marilou MacKenzie, Chairman, from the Planning Commission.

**Public Comments-**Wyskowski commented that according to Planning Commission by-laws the Vice-chairman runs the meeting when the Chairman resigns. If the Vice-chairman is unable to attend, the meeting is canceled.

**Budget Amendments:** Clare presented budget amendments of \$304.81 for heating of the township hall and \$36.66 for facility/grounds keeping services to balance budget. **Motion:** Emmons to approve amendments. **Second:** Trier. **All in favor.**

**Financial Report:** H. Trier presented the Treasurer's Report – Period ending January 31, 2018 and made it available to the public. Trier reported that he will be at the hall on February 14, 2018, from 9:00 – 2:00, last day to pay property taxes without penalty. The board agreed for Trier to transfer \$100,000 from the general fund to the sewer fund.

**Approval to Pay the Bills:** T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since January 9, 2018. **Motion:** Emmons to approve to pay the bills (check # 41525 thru #41570) **Second:** Trier. **All in Favor.**

**Fire Chief's Report:** Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review, and monthly expenditures. **Motion:** Emmons to approve no more than \$47,682.00 for purchase of 18 sets of firefighting gear. **Second:** Trier. **All in favor.** The board approved reappointment of Andy Stevenson to fire department as a probationary fire fighter. **Motion:** Emmons to approve \$300 to purchase a hose drying rack. **Second:** Farhat. **All in favor.**

**Land Use Officer's Report:** Olson reported that he currently had 1 complaint regarding parking at a vacation rental which was resolved. Olson also reported he issued a "stop work" order on a building for no land use permit. Olson stated that the remaining complaints from last year are currently with the attorney.

**Planning Commission Report:** None

**ZBA Report:** None

**Assessor's Report:** Houserman reported he has completed the assessment roll, turned over to equalization, and will go to the Board of Review.

**Supervisor's Report:** Emmons reported on the meetings that he has attended this month, work session meetings, met with auditor, attended grant class, and working on preparing the budget for the next fiscal year.

**Old Business:**

Annual meeting will be held on March 24, 2018 at 10:00 a.m.

**New Business:**

**Motion:** Emmons to approve the 2018/2019 regular board meeting dates on the second Tuesday of each month through March 2019, except May 8 is changed to May 15, 2018 due to election.

**Second:** Trier. **All in favor.**

Emmons read, and discussed the fire operation millage wording that will be on the August 7, 2018 ballot.

An annual resolution passed in support of the Hazard Mitigation Plan by roll call vote: 4 yays; Kohn absent.

Election Update—We have new equipment for upcoming elections on May 8, August 7, and November 6, 2018. Clare and Ryan will be attending training.

**Motion:** Emmons appointed Lisa Carpenter as a member of the planning commission board.

**Second:** Clare. **All in favor.**

**Motion:** Emmons approved up to \$900 for Clerk Clare to attend the annual MTA conference in August 2018. **Second:** Farhat. **All in favor.**

Emmons attended a meeting regarding the Houghton Lake Sewer Authority's request for contribution of purchasing a sewer camera truck. Emmons recommended the township approve giving the HLSA \$50,000 from the sewer fund. Following discussion, Emmons will ask further questions at the next HLSA meeting.

Township Fees--Emmons asked the board to look at the township fees for any adjustments to start implementing.

Township Hall updates-Emmons stated that we should put recommendations from the risk assessment by the insurance company on hold until after the building committee meets.

**Motion:** Trier to renew contract with West Shore Property Management for lawn mowing at the same rate as last year. **Second:** Clare. **All in favor.** Motion by Emmons to renew leaf pickup with West Shore failed for lack of support, and the job will go up for bids.

Trier explained "PILT-payment in lieu of taxes" from the DNR, and disbursement.

**Meeting Adjourned at 8:57 p.m.**

**Respectfully Submitted,**

**Tonya Clare, Lake Township Clerk**

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*Subject to correction/approval*