

**Lake Township-Roscommon County**  
**Regular Meeting**  
**April 11, 2017**

The Lake Township Board met on Tuesday, April 11, 2017 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

**Present:** Stan Christler-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

**Motion:** To approve the April 11, 2017 agenda with the addition by Kohn of grass cutting to new business.

**Motion** made by Trier, **Second:** Emmons. **All in Favor.**

**Motion:** To approve the March 14, 2017 regular meeting minutes made by Kohn, **Second:** Trier. **All in Favor.**

**Financial Report:** H. Trier presented the Treasurer's Report – Period ending March 31, 2017 and made it available to the public. Trier reported that he transferred another \$100,000 from the general fund to the money fund account which will show on the next report.

**Budget Amendments:** None

**Approval to Pay the Bills:** T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since March 14, 2017.

**Motion:** To approve to pay the bills (check # 41082 through 41125) made by Trier, **Second:** Kohn. **All in Favor.**

**Fire Chief's Report:** C. Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review. Aldrich reported that the fire department is looking into purchasing a new fire truck with a pumper which would carry the newly purchased jaws of life equipment. The estimated cost of the new truck is \$300,000 to \$325,000. Lyon Township Fire Chief Bill Cleaves will conduct training for the jaws of life. Aldrich asked Clare and Trier to meet at the fire hall with the next few weeks to discuss cost recovery procedures.

**Land Use Officer's Report:** Bruce reported that he currently has 4 new complaints, 3 complete, 1 open, 2 complaints with the attorney, issued 1 Land Use Permit, and 82 miles reported for the month of March 2017.

**Planning Commission Report:** MacKenzie reported that they are working on definitions and working on webcast. She reported that Ordinance 9 is on the township website.

**ZBA Report:** None

**Assessor's Report:** Houserman reported that all of Roscommon County was chosen for a special audit (AMAR). **Motion** by Kohn to accept a policy and procedure for public inspection and copying of public records as part of township policy. Kohn is working on a price schedule for documents requested through the Freedom of Information Act (FOIA). **Second:** Trier. **All in favor.**

The ability to access data online regarding property for a price either by the township or the user discussed. Tabled until next meeting.

**Correspondence:** None

**Supervisor's Report:** Christler reported on the meetings he attended this month. There was discussion of keeping the website functional. Christler reported that a resident on West Shore Dr. expressed gratefulness to the fire department when they experienced a fire earlier in the month. Christler reported that former township officials, Roger and Nancy Hose are on the road to recovery.

**Meeting Reports**—Emmons reported that he attended the Houghton Lake Improvement Board. He also attended the meeting for Economic Development with good discussion.

**Old Business:**

Leaf pickup dates: April 28, May 8, and June 2, 2017.

**Motion** by Christler to appoint Mike Houserman as Township Assessor with a year contract at \$10 per parcel. There are 2,349 parcels in the township. **Second:** Trier. **All in favor.**

**New Business:**

Tracy Turner, Roscommon Road Commission, presented 3 road work project agreements for approval of the board. **Motion** by Emmons to approve agreements, including Pinecrest Drive, Blossom Court and Byers Lane, at the cost of \$57,548, of which the road commission would pay \$13,000. **Second:** Clare. **All in favor.**

Rose questioned if the extra clean-up of the cemetery from storm damage was included in his payment. The board agreed that extra work should be worth another \$100 to \$200. He should contact Christler when extra work is required.

Land Contract buyer of former ambulance building on M-55 asked for an extension of the contract up to 5 years. Board members agreed that it was too early to consider an extension, in which there is currently 1 ½ years left of the contract.

Special Assessment to repair Ford Ct. was approved (Resolution #17-19). **Motion** made by Kohn ordering the plans and estimates to be filed with the township clerk for public examination. **Second:** Trier. **All in favor.**

FOIA Request—Costs and policy—Kohn is working on links to all forms on the website, policy required by State. Tabled until next month.

**Motion** by Christler to move cost of administrative fee for blight to \$100. **Second:** Trier. Roll call vote, 4 ayes, 1 nay. **Motion carried.**

Special Public meeting scheduled for Thursday, June 1, 2017 at 6:00 p.m. to discuss suggestions as to what the township should do with the extra money in the sewer fund.

Clare initiated discussion of clean-up of records based on MTA retention schedule. Some records may be of historical value. Trier is checking on cost of shredding records.

**Motion** by Trier recommending contract with Roscommon County Equalization Department for Option 1 for tax preparation services for 2017-18 year. **Second:** Emmons. **All in favor.**

**Motion** by Kohn to hire Aldrich as Fire Chief on a 9-month probationary period, with recommendation that he take classes for certification. **Second:** Roll call vote: 4 ayes, 1 nay.

**Motion** to approve township board meeting dates for the year 2017 by Emmons, **Second** by Trier. **All in favor.**

Township roadside clean-up postponed due to wetness and water in ditches.

**Motion** by Christler to approve Emmons to purchase 4 more “no wake” signs for the Muskegon River. **Second:** Clare. **All in favor.**

**Motion** by Kohn recommending Public Notice be published with recommendations for cutting grass to avoid blight (Ordinance 23 Anti-blight Ordinance). With some corrections, **Second** by Trier. **All in favor.**

**Public Comments:** A resident complained of a dry hydrant in the Long Point area. Aldrich reported it would cost a lot of money to remove. He stated there is an active hydrant in that area.

There was discussion of the township taking over the State Forest Campground from the DNR.

There was also discussion of checking on grant money that should have been received back regarding the earlier proposed bike path.

**Meeting Adjourned at 8:45 p.m.**

**Respectfully Submitted,**

**Tonya Clare, Lake Township Clerk**

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*Subject to correction/approval*