

## **Lake Township-Roscommon County**

The Lake Township Board met on Tuesday, September 13, 2016 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

**Present:** Stan Christler-Supervisor, Harry Trier-Treasurer, Richard Brandt-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

**Motion:** To approve the September 13, 2016 agenda with the additions of Ordinances and Leaf Pickup dates made by Emmons. **Second:** Kohn. **All in Favor.**

**Motion:** To approve the August 9, 2016 regular meeting minutes made by Kohn. **Second:** Brandt **All in Favor.**

**Financial Report:** H. Trier presented the Treasurer's Report--Period ending August 31, 2016 and made it available to the public. H. Trier reminded the public that he and Deputy Treasurer Sue Ambrose will be collecting taxes on September 14th from 9am-5pm and that a 1% interest charge will be charged beginning September 15<sup>th</sup> on unpaid taxes. He reported that he still has 2 open lawn cutting bills from last year, 2 bills the assessor didn't get in, Fox Street dredging project – 4 people paid up front, the rest have until October 14<sup>th</sup> to pay, those unpaid are sent to assessor for addition to tax bill. He spoke with various financial institutions regarding getting the best bang for our buck on our accounts, he said they reported that we are getting the best we can get and no changes are necessary. He met with Rebecca from the county and he needs to fill out a form by November 25<sup>th</sup> that we are bonded for 40% of state, county and school taxes or we can no longer collect taxes. Harry will get Dick the dollar amount for the form and Dick will contact Paul Olson, Insurance agent for paper needed.

**Budget Amendments:** R. Brandt provided a report of proposed budget amendments for review and Board Approval. Dick explained each line, which included amendments to the following accounts: Operating Supplies Elections, Office Supplies Land Use, Township Hall telephone/internet (new expense), Roads and moving dollars between different fire related accounts (Equipment Radio/Suits, Equipment Repair (non radio) and Vehicle App Repair).

**Motion:** To accept budget amendments including recalculation of telephone/internet made by SC, **Second:** Emmons. **All in Favor.**

**Approval to Pay the Bills:** R. Brandt provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since August 21, 2016.

**Motion:** To approve to pay the bills with the addition of check 40740 to Larry Little for \$26. And some change for grass seed to complete the Fox Street project, (check #40680-40740) made by Emmons, **Second:** Trier. **All in Favor.**

**Fire Chief's Report:** E. Nettle provided a written report including an Incident Summary Review, Policy and Procedure Review. The updated inventory project/equipment check sheets is ongoing, the Cost Recovery Ordinance is undergoing Board review, Chief Nettle is preparing a final corrective action letter for the Par-Plan Risk Management Assessment to be submitted as required. Chief Nettle requested Board approval for the purchase of firefighting foam product we are out of. **Motion:** To approve the purchase of Fire CAP Plus firefighting foam, (1) 55 gallon drum with pump for \$1,375.00 (\$25 per gallon) made by Emmons. **Second:** Kohn. **All in Favor.** **Maintenance & Repair:** All units underwent general preventative maintenance including, oil and filter changes as well as other exhaust work and minor repairs to all the apparatus (trucks), this service was provided by Houghton Lake Public Schools Transportation Department. Tower #1 Repair was taken to Front Line Services of Freeland to diagnose repair concerns, some that we knew about and others that were discovered during the recent pump testing session. Discussion took place as to whether we should fix the

Tower or purchase a newer used truck. A new crate motor was also discussed at length and cost vs. benefit was discussed. Chief Nettle recommended that the Board approve to have an estimate to get this unit back into the fleet in working order. **Motion:** To approve and authorize the Fire Chief to have a full engine rebuild estimate completed and to approve the Fire Chief to authorize a full "Out-of-Frame engine rebuild, research the possibility of purchasing a new crate motor and the additional repairs needed to put Tower #1 back into service meeting all safety and certification requirements, with a cost not to exceed \$47,000.00 made by Emmons.

**Second:** Kohn. **All in Favor.** A member of the public informed Chief Nettle that he believes there is a dry hydrant near his home and he was concerned that this hydrant hadn't been tested or repaired. There is also another broken hydrant along Long Point Drive that the cap is hanging from. Chief Nettle said he would look into it.

**Land Use Officer's Report:** Bruce reported that he currently has 23 new complaints, 14 complete, 9 open, 4 Land Use Permits \$80.00 (receipt given to Treasure) and 292.8 miles reported for the month of August, 2016.

**Planning Commission Report:** Marilou reported that they all attended MTA training and that it was very beneficial. A lot was learned and she reported that we need a temporary moratorium for Marijuana and we also need to look into rezoning for light industry in the Township. A site plan regarding a hard surface parking lot was discussed and they voted to follow through on the original site plan. The definition of a 'hard' surface was discussed and it was agreed that blacktop, concrete or brick constitute a hard surface. Stan directed Bruce to contact the business to abide by the original site plan and if that doesn't happen then it will go to the attorney and court.

**ZBA Report:** No ZBA but Kevin handed out some copies of rules and he stated that he is not happy with the decisions and the way things are going. He believes that things that are not getting to ZBA like they should.

**Assessor's Report: None.**

**Correspondence:** Correspondence regarding Gypsy Moth was shared and available for distribution to those who are interested. Trustees talked about attending the MTA "Township Finances' conference and recommended that Tonya and Roger attend this conference. **Motion:** To approve registration to be paid for Tonya and Roger to attend the MTA Township Finance conference at a cost of \$250.00 made by Christler.

**Second:** Brandt. **All in Favor.**

**Supervisor's Report:** Christler reported on the meetings he attended this month. He attended, along with Tonya and Roger, the Roscommon Road Commission Fall Ride Along. It was very beneficial to learn about the products available for road maintenance and repair. Christler reported that several phone calls were received regarding taxes; he will follow up on Frontier service at the Hall that wasn't working correctly and he suggested that the Blue card with Township Board contact information be printed and inserted in the winter tax bills as they were last year and proved to be very useful. **Motion:** To approve the purchase of the contact cards to be inserted with the winter tax bill made by Emmons. **Second:** Trier. **All in Favor.**

**Old Business:**

1. Long Point speed signs – Emmons requested approval to purchase two more speed limit signs for Long Point Drive, he believes that the signs have helped to get people's attention as to the proper speed limit.

**Motion:** Approval to spend \$520.00 for the purchase and installation of two additional speed limit signs for Long Point Drive made by Emmons. **Second:** Brandt. **All in Favor.**

2. Approve Policy from Month –Kohn requested that he would like Board approval for Chapter 3. **Motion:** To approve Chapter 3, Ethics of the Policy Manual made by Brandt. **Second:** Emmons. All in Favor.

3. Ordinances-Christler- Ordinances went to attorney for review and were given the okay. **Motion:** To approve Ordinance 9 with changes made by Brandt. **Second:** Kohn. All in Favor. **Motion:** To approve the Cost Recovery Ordinance made by Kohn. **Second:** Emmons. **All in Favor.**

**New Business:**

1. Leaf Pickup-Brandt. Need to decide on dates for leaf pickup. Dates will be set at next month's Board meeting.
2. New Website Picture – Emmons reported that the website contains an old picture of the previous Fire Department. Ed will get an updated picture to Tony to post to the website.
3. MTA Training-Christler – already covered above.
4. Change meeting date in November-Christler. The November meeting falls on election night so we need to change the date. **Motion:** To change the November Board meeting date to November 9<sup>th</sup> made by Christler. **Second:** Emmons. **All in Favor.**
5. Compile Ordinances-Kohn. Two things that came out of the Planning Commission meeting, he was made aware that there is a company that will compile ordinances into a book for \$20,000-\$25,000. We can continue our process as is or get someone to compile for us. After discussion it was decided to Table.
6. Flat Screen for Township Hall-Kohn. We currently have the ability because we now have internet at the Township Hall, to do webcasts and educational programs for training purposes. We could use a Flat screen TV or projector for the purpose of training for the Planning Commission and other training sessions as necessary. **Motion:** To research the cost to purchase TV and bracket to be installed at Township Hall for training purposes in the amount of \$1,200.00 made by Kohn. **Second:** Emmons. **All in Favor.**
7. Motion for all Deputies to attend Township meetings-Emmons asked for a motion to be considered to require all Deputies to attend Township meetings as they were being paid by the Township. It was noted that they are not required to be present at the meetings in that position, motion dropped.

**Public Comments:**

1. Member of public thanked Dave Emmons for his help in making Long Point/Co Rd 300 safer by removing tall weeds and looking into getting Road Commission to cut trees/weeds to prevent the dangerous corner.
2. There are ZBA members that won't go to training and should. It is felt that Township doesn't have any conforming properties but won't attend training. It was recommended that the Board send at least one person to the ZBA meeting so our interests are being represented properly.
3. A citizen questioned an ambulance bill and was referred to speak with Roger after the meeting for discussion on how to help him resolve his issues.

**Meeting Adjourned at 9:00p.m.**

**Respectfully Submitted,**

**Richard Brandt, Lake Township Clerk**

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*Subject to correction/approval*