

**Lake Township-Roscommon County
Regular Meeting
July 11, 2017 @ 7:00 a.m.**

The Lake Township Board met on Tuesday, July 11, 2017 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

Present: Stan Christler-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

Motion: To approve the July 11, 2017 agenda: **Motion** made by Trier, **Second:** Kohn. **All in Favor.**

Motion: To approve the June 13, 2017 regular meeting minutes made by Emmons. **Second:** Trier. **All in Favor.**

Financial Report: Trier presented the Treasurer's Report – Period ending June 30, 2017 and made it available to the public, including a transfer of revenue of \$19,000 to road fund from general fund. Trier reported receiving several property tax payments and the online pay system is working at accessmygov.com. He has received several sewer fund survey responses.

Budget Amendments: Clare reported none.

Approval to Pay the Bills: T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since June 13, 2017. **Motion:** To approve to pay the bills (check # 41215 through # 41256) made by Emmons, **Second:** Kohn. **All in Favor.**

Fire Chief's Report: Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review. Aldrich reported truck 825 is in for repair service. Discussion of two bids submitted for new fire gear.

Land Use Officer's Report: Olson reported that he currently has 22 new complaints, 9 complete, 13 open, 4 complaints with attorney, 7 Land Use Permits \$140, 4 yard sale permits \$8.00, reported 1 site plan meeting, 1 planning commission meeting, and 282 miles reported for the month of June 2017.

Planning Commission Report: MacKenzie reported that the board has worked on Master Plan, which needs to be put in the minutes at next meeting. MacKenzie reported that Webcast training was very good about Ordinances, zoning, etc. **Motion** To send 4 planning commission members to attend Hot Topics workshop in Cadillac on August 16, 2017. **All in favor.**

ZBA Report: Mikolaizik reported election of officers at meeting on July 6, 2017, and discussion of two site plans. Mikolaizik reported concern of attending residents regarding a porta-potty at a residence on a side street.

Assessor's Report: Houserman was not present, but Christler read Houserman's report, explaining about the Board of Review scheduled on July 18, 2017.

Correspondence: Christler reported receiving none.

Supervisor's Report: Christler report on the meetings he attended this month, receiving phone calls on missing garbage cans in which he delivered another one. He also reported taking care of a roadside deer that had been hit by a car.

Old Business:

Motion: Kohn to approve adoption of Chapter 6 on records management which includes FOIA fees on 6-11.

Second: Emmons. **Roll call vote, all in favor.** Discussion of improvement of storage of records.

New Business:

Following discussion of people having problems accessing the website, **Motion:** Kohn to hire Farhat to reenter/retype data at \$10/hour up to \$200 for easier user access. **Second:** Emmons. **All in favor.**

Discussion of Auditor's suggestion to reclassify Fire Department expenditures for operating expenses vs. equipment expense. No motion needed.

Motion: Kohn to allow Carrie Wyskowski to perform secretarial duties for both Planning Commission and ZBA.

Second: Trier. **All in favor.**

Paul Olson, Insurance Representative was present to explain PAR plan and Provident insurance coverage plans for board members and fire department. Following presentation, **Motion:** Emmons to renew policy.

Second: Trier. **Roll call vote, all in favor.**

The board agreed to have Farhat post the agenda for the township board meetings on the website each month.

Emmons suggested power washing the township hall and spraying for insects. With further discussion, he will obtain bids.

Public Comments: Christler noted that the latest monthly MTA book he received indicates that the use of sewer funds cannot be put on a ballot. It is a board level decision.

Resident of West Shore Dr. demonstrated a current building site at a neighbor's property and questioned acceptance according to Ordinance.

A Ford Ct. resident expressed appreciation to the board for their cooperation of the paving of their road.

Meeting Adjourned at 8:50 p.m.

Respectfully Submitted,

Tonya Clare, Lake Township Clerk

www.lake-township.com

Subject to correction/approval