



LAKE TOWNSHIP
ROSCOMMON COUNTY, MICHIGAN
1380 N. MICHELSON ROAD
HOUGHTON LAKE, MI 48629

Lake Township
Regular Board Meeting Minutes
September 8, 2026

Regular meeting of the Lake Township Board was called to order at 7:00 p.m. with the Pledge of Allegiance. Board members present: Supervisor; John Hibbard, Treasurer; Harry Trier, Clerk; Andrea Grabowski, and Trustee; Pam Surprenant. Absent: Trustee; Scott Hassler.

Motion Hibbard seconded by Surprenant to approve the agenda with changes. AIF MC

Motion Surprenant seconded by Hibbard to approve the minutes of Tuesday August 13th, 2026, with changes. AIF MC

Motion Hibbard seconded by Grabowski to approve the minutes of Special meeting August 24th, 2026, as presented. AIF MC

Motion Hibbard seconded by Surprenant to approve the minutes of Special meeting September 4th, 2026, with corrections. AIF MC

Motion Hibbard seconded by Grabowski to approve the bills and payroll checks #46754-#46817 and post audit of bills on EFT check register. AIF MC

Motion Surprenant seconded by Hibbard to pay first installment to contractor Schepke Consulting \$64,800.00 out of general ledger 101.751.967. AIF MC

New Business:

Financial Report was given by Treasurer Trier. Treasurer will be in the township hall on September 14th, 2026, from 9:00 a.m. to 5:00 p.m.

HLBA/HLSA no report given.

Fire Department Report was received.

Motion Trier seconded by Hibbard approval to pay for New Fire Truck at no more than \$400,000.00 from the Fire Equipment fund line-item 214.336.972 Capitol Equipment Over \$300.00. AIF MC

The Fire Department will be having a spaghetti dinner at the fire hall on October 17th, 2026, from 4:00 p.m. to 7:00 p.m. to include salad and garlic bread.

Motion Surprenant seconded by Hibbard to clarify site plan approval letter dated May 15, 2026, from the planning commission and the township board motion recorded on May 12, 2026, meeting minutes the southwest corner

needs to be marked there is no mention of the southeast corner requiring a survey pin. AIF MC
Planning Commission Report received including Ordinance 55E and short-term Rental Ordinance 55F.
Motion Hibbard seconded by Trier to appoint Martin Balla as ZBA alternate. AIF MC

Assessor Report not received.

HLIB report was given.

Houghton Lake Ambulance Authority not received.

Supervisor report not given.

Parks & Rec:

Construction at the park was to the point of pouring concrete for the pickleball court and the Lake Township Ordinance Officer placed a stop work order on the park August 18, 2026, the bathroom facility was staked the asphalt trails were starting to being cleared. The OEO informed the township board on August 13th, 2026, a site plan or at minimum 300' letters should be sent out. Surprenant along with Supervisor Hibbard shared a conference call with the attorney Jacob Witte the morning of August 14th, 2026, and a site plan was prepared for the township. Surprenant prepared the site plan on behalf of the township. The site plan was submitted to the township OEO Kevin Rose in the afternoon of August 14th, 2026. The planning commission held a meeting on September 3, 2026, and approved the site plan. The township held a meeting on September 4th, 2026, and approved the special use site plan. An email was sent to prein&newhoff and the contractor Schepke Consulting from the township board indicating that the township board had approved the special use and a copy of the land use permit was included. A copy of the land use permit was also emailed to the Houghton Lake Building Agency as Kevin instructed. The contractor will need to mobilize the site once again and hopefully the construction will begin soon. Chase sent out an email stating that he will remobilize the site this week with hopes of pouring the pickleball courts next week.

Motion Surprenant seconded by Hibbard to place on the website the notice to the residents and visitors regarding the Lake Township Park renovation as presented to the board. AIF MC

Motion Hibbard seconded by Trier to accept the renewal for Endo for 1 more year. AIF MC

Motion Surprenant seconded by Hibbard to allow Surprenant to attend the MTA reginal fall meeting October 7th, 2026, in Thompsonville Michigan at a rate of \$125.00 per person out of account 101-101-957. AIF MC

Due to the recall election, I nor my deputy cannot run or touch the election. Therefore, the County Clerk and I have agreed to appoint Pam Scott Ausable County Deputy Clerk to run the election from our township hall. We will have to pay her separately for her time for all the prep work and the 9 days of early voting. I have not heard how much the township will have to pay. Also, the township will have to find someone to run election day voting because she will not be available. She will need a key to the election closet, the hall and the ballot box as well as a pin code to get into the building to be furnished by Supervisor Hibbard.

Treasurer Trier will be sworn in to collect the mail from the P.O. Box and given the pink bag to log it. Michelle will handle the swearing in of Harry to collect the mail.

Public Comment: heard

Board Comment: given

Motion Hibbard seconded by Trier to adjourn meeting at 8:34 p.m. AIF MC

Respectfully submitted,

Andrea L. Grabowski

Lake Township Clerk

Website: www.lake-township.com

Subject to correction/approval.