

**Lake Township-Roscommon County
Regular Meeting
November 14, 2017 @ 7:00 p.m.**

The Lake Township Board met on Tuesday, November 14, 2017, for a regular meeting. Dave Emmons called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Dave Emmons-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Anthony Farhat-Trustee, Roger Kohn-Trustee (absent)

Motion: To approve the November 14, 2017 agenda with correction of moving "garbage assessment" before "garbage collection" in New Business. **Motion:** Trier **Second:** Farhat **All in Favor.**

Motion: Emmons, to approve the October 10, 2017 regular meeting minutes, and corrections to the October 20, 2017 Special Meeting minutes: adding Farhat as present, the spelling of "millage" rather than "mileage", rewording of the fire truck agreement as stated in the resolution, and add "for trash pickup" in #6. **Second:** Trier. **All in Favor.**

John Hines, Superintendent of HLSA-approached the board, asking the township to help fund the cost of a sewer inspection camera truck of \$50,000. Emmons asked if Hines would consider that Lake Township is smallest and some parcels are not on the sewer system. Hines replied that Lake Township is the worst infiltration township, especially West Shore Dr. No further discussion.

Resident Look brought up about his property being flooded with a new house being built next to his property. Emmons suggested that he contact the drain commissioner and the building agency. Emmons stated that he would also check into this.

Correspondence: Emmons received information from MTA of training programs. Emmons received two letters regarding an upcoming ZBA meeting, and a letter in support of the variance. Consumers Energy notified of earning rebates by supporting businesses. IRS notified of an incorrect filing of December 31, 2014 resulting in a credit of \$2,361.73.

Budget Amendments: Clare presented a budget amendment for tax printing for \$81.70 to balance budget. **Motion:** Trier to accept. **Second:** Clare. **All in favor.**

Financial Report: H. Trier presented the Treasurer's Report – Period ending October 31, 2017 and made it available to the public. Trier reported that street lights had a credit of \$4739.28, in which \$2250.15 was taken out for October, still leaving a credit of \$2489.13.

Approval to Pay the Bills: T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since October 10, 2017. **Motion:** To approve to pay the bills (check # 41386 thru #41433, and 41434 to Rose for lawn mowing & leaf pickup contract of \$1590, which will be reported on next month's bills, and voiding 41423) made by Emmons, **Second:** Trier. **All in Favor.**

Fire Chief's Report: Scott Wrzesinski, in Aldrich's absence, provided a written report including an Incident Summary Review, Policy and Procedure Review, and monthly expenditures. He thanked the board in their efforts in helping with the purchase of the new firetruck. Discussion of the sale of the old truck.

Land Use Officer's Report: In Olson's absence, Emmons read Olson's written report that he currently has 3 new complaints, 2 completed, 1 open, 11 Land Use Permits \$220, attended 2 ZBA meetings and 1 Planning Commission meeting, and reported 170 miles for the month of October 2017.

Planning Commission Report: MacKenzie submitted meeting dates for 2018. **Motion:** Emmons to accept the Planning Commission meeting dates for 2018, changing the meeting time to 3:30 p.m. **Second:** Farhat. **All in favor. Motion carried.** Public hearing is scheduled November 28, 2017 to change some ordinances and definitions, still working on setbacks, discussion of Ordinance 33 & 33.A.

ZBA Report: Mikolaizik reported ZBA hearing approval on November 9, 2017, for Curtis & Linda Taylor, Peter Ave. in RR-I zoning for a variance of an accessory building.

Assessor's Report: Houserman reported Board of Review meeting December 12, 2017 @ 11:30 a.m.

Supervisor's Report: Emmons reported that Clare & he attended MTA training regarding Ordinance writing, open meetings act, legislative updates, etc. in which was very informative. Emmons also attended his first sewer authority meeting, and Roscommon Township Association meeting where he learned that Gerrish Fire Dept. is giving away free fire alarms for the deaf. Emmons met with the Road Commission; he recommends advertising that they provide safety vests & buttons for people who walk for transportation.

Emmons found that Republic Trash has overcharged the township \$3,068.00 which will be credited in November. Emmons received information that township Attorney Trey Ayers is separating from the Brabant firm and going with another attorney that has background in township—tabled.

Emmons thanked the Cemetery Committee, Dave Clare, Tony Kavov, and Dick Rosekrans for their work.

Emmons presented a plaque to Stan Christler, former Supervisor (absent) for his time and work for the township.

Old Business:

Policy Manual by Kohn—tabled to next month.

New Business:

Cost Recovery Act-Trier clarified that the CRA does not specify whether it is for residents vs. non-residents. With further discussion, needs to be reviewed again. Clare stated there's two cost recovery fee schedules, in which one needs to be rescinded; suggested to add to work session.

ISO Report—at a fire department inspection by Insurance Server's Office, Emmons authorized \$543 to buy necessities to meet requirements. Overall, all requirements went well (rated 6 of 1-10). Emmons thanked the firemen that participated.

New member of the Board of Review--Emmons introduced Peter Klahn.

Fire Truck Purchase—contact with attorney and auditor, made fire truck purchase with CSI.

Fire Truck Purchase Resolution—Clare read resolution. **Roll call** vote allowed Resolution #2017-24 to enter into Agreement between township board and fire department with **all yays; no nays**; Kohn absent. **Resolution adopted.**

Garbage Collection Special Assessment Role—Houserman explained that a report of parcels with dwellings is needed for collection on tax bills at \$93 per household.

Roll Call vote allowed **Garbage Assessment Amount Resolution** for a 5-year contract from August 1, 2017 – July 31, 2017 with Republic Services with an increase of 3% from \$89 to \$93 per household to be adopted with **all yays, no nays**; Kohn absent. **Resolution adopted.**

Motion: Emmons to accept snowplow bid from Better Yards for \$1900. **Second:** Farhat. **Motion carried.**

Motion: Trier to accept Houserman up to \$1330 for printing and mailing of assessment notices by KCI. **Second:** Farhat. All in Favor. **Motion carried.** Houserman stated he will ask for reimbursement of approximately \$100 for personal property statements later.

Master Plan--Emmons asked Farhat to review the 5-year Recreation Plan due March 2018, and tabled for next month.

Motion: Emmons to allow Farhat to purchase a 6-part web-based Trustee training for \$132. **Second:** Trier. **All in favor.**

Work Session Schedule--Emmons suggested board members get together a couple of days with Planning Commission, Assessor, Land Use Officer and Zoning Board members between Jan 8 – 12, 2018, for a work session/open meeting to discuss Ordinances.

Meeting Adjourned at 9:03 p.m.

Respectfully Submitted,

Tonya Clare, Lake Township Clerk

www.lake-township.com

Subject to correction/approval