

Lake Township-Roscommon County

The Lake Township Board met on Tuesday, July 12, 2016 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

Present: Stan Christler-Supervisor, Harry Trier-Treasurer, Richard Brandt-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

Motion: *To approve the July 12, 2016 agenda with the addition of Delinquent Grass Mowing Fee. Motion made by Emmons, Second: Kohn. All in Favor.*

Motion: *To approve the June 14, 2016 regular meeting minutes made by Emmons, Second: Trier. All in Favor.*

Motion: *To approve the June 29, 2016 Special Meeting between Township Boards made by Trier, Second: Brandt. All in Favor.*

Financial Report: H. Trier presented the Treasurer's Report – Period ending June 30, 2016 and made it available to the public. Trier also reported that the taxes are being collected and that \$60,000 has been collected to date, reported to board that he had moved \$530.37 from the general fund to the fire department operating fund, State of Michigan withholding tax that was not withheld was discussed and Trier will check with auditor on status. Trier also advised fellow employees to review their checks for accuracy as they are now being done in BS&A. Two people paid up front for the Fox Street Project, The printer that Trier was authorized to spend \$900 for was purchased for \$389 and is working great. Trier questioned the charges on the check register for assessor services and Brandt said he would check into their services and what is involved.

Budget Amendments: Tabled until Auditor is finished.

Approval to Pay the Bills: R. Brandt provided the public with the credit card distribution report as well as a report of all checks, including descriptions, written since June 14, 2016. **Motion:** *To approve to pay the bills (check #40548-40610) made by Emmons, Second: Kohn. All in Favor.*

Fire Chief's Report: E. Nettle provided a written report including an Incident Summary Review, Policy and Procedure Review. The Board has completed their review of the Policy and Procedures. It was recommended that policy 1000 d Employee Personal Data Forms stored at the Fire Department be purged and stored at the Lake Township Clerk's Office along with all other pertinent confidential information forms that contain full SS#. It was also recommended that the form, if to be kept at Fire Department, be updated to include only the last 4 digits of the employees Social Security Number (xxx-xx-NNNN). **Motion:** *To approve the Standard Operation Policy & Procedures as written with recommendations made by Kohn. Second: Brandt. All in Favor.* Inventory Project still ongoing, Cost Recovery Ordinance submitted to board with recommendation to not take action until after August election, SCBA Bottle Hydro Testing: Central Fire Protection completed the SCBA bottle hydro testing of the initial fifteen (15) SCBA bottles at a cost of \$342.00, Inventory project still ongoing, Fire Fighter Resignations: Lt. Oliver and Fire Fighter James Leedy have submitted resignations due to other job opportunities out of the area. Chief Nettle recommended to the Board to accept both resignations in good standing and not be held against them in the future. Board agreed to accept both resignations in good standing and not be held against them in the future. 2nd Lieutenant Position Posting, Maintenance & Repair: Final repair of Tanker #822 Hood damage is still ongoing and Van #820 was taken to Houghton Lake Schools Transportation Department and repaired for \$35.00, Fire Engine Pump Testing, Roscommon Twp Assistant Chief Frank Thiebert (T-Bear) Memorial, National Night Out Event, Par-Plan Risk Management Assessment, 2016 Ox Roast Event will not be pursued this year but will research the possibility of a 2017 event and Recycling container issue – see comments in New Business.

Land Use Officer's Report: Bruce reported that currently he has 32 new complaints, 17 complete, 15 open, 5 Land Use Permits \$100, 1 garage sale 2.00 (receipts given to Treasure) and 314.8 miles reported for the month of June, 2016.

Planning Commission Report: Nancy volunteered for ZBA. There is a Public Hearing on July 26, 2016 at 10:00 AM at the Lake Township Hall 1380 Michelson Road, Houghton Lake, MI. for Ordinance 9 amendments.

ZBA Report: None

Assessor's Report: Taxes have been mailed. It was recommended that the Board of Review meeting on July 19th be held at the Township Hall. **Motion:** *To hold all future Board of Review meetings at the Township Hall made by Brandt.*
Second: *Emmons. All in Favor.*

Correspondence: MTA on the Road Brochure circulated.

Supervisor's Report: Christler report on the meetings he attended this month and reported that he received numerous calls regarding Republic Trash issues. Thanked Tony for his work on saving the Township money on Treasurer's printer.

Old Business:

1. Long Point Speed- Emmons thanked Roscommon County Road Commission for placing the speed sign and reported that it worked and people slowed down. Dave Emmons recommended that two more speed limit signs be placed on Long Point Drive and will check on cost. 2. Elizabeth Rd-Christler discussed the Special Assessment request by residents. Several solutions were suggested by Board members and Bruce Olson reiterated that the Board should review Ordinance #9, Section on Private Roads. At this time, the Board is not in favor of supporting the Special Assessment Request for Elizabeth Road residents. 3. Policy Approvals for General Policies-Kohn recommended that the General Policies be approved. **Motion:** *To approve the general policies made by Kohn.* **Second:** *Christler.* **All in Favor.** 4. Dangerous Building Ordinance- Christler distributed for Board review. Basically it is a tool that the building agency recommends we have to deal with these issues. **Motion:** *To adopt the Dangerous Building Ordinance #49 made by Christler.* **Second:** *Kohn.* **Roll Call Vote:** *Kohn-Aye, Brandt-Aye, Trier-Aye, Emmons-Aye, Christler-Aye.* **Motion Carries.**

New Business:

1. Discussion of Fire Ordinance- Carrie Wyskowski spoke about the bonfire/burning issues and concerns in her neighborhood. She asked the Board to look into adopting a Burning Ordinance. Christler stated that he will have the Planning Commission look into it more and come up with a recommendation. It was noted that Markey Township has a burning ordinance in place. 2. Township Hall Internet-Christler stated that we are moving away from having the Planning Commission and Board of Review meetings at the Township Fire Hall. He also spoke about getting Internet service at the Township Hall to better serve the Board and to be able to perform all Election duties at the Township Hall. It was noted that three neighbors across the road have Frontier internet service but not offered at the Township Hall. Further research will be done as to whether Frontier service is available at the Township Hall location. **Motion:** *To approve installation of internet at the Township Hall up to \$100.00 cost per month made by Kohn.* **Second:** *Brandt.* **All in Favor.** 3. Seal Coating Twp Hall- Emmons received 3 sealed bids for this job. **Motion:** *To accept the bid from Demato Seal Coat for \$1,235.00 to seal the Township Hall parking lot made by Emmons.* **Second:** *Kohn.* **All in Favor.** 4. Recycle-Christler introduced Gary Hicks from Republic Services and reiterated our issues with the recycle bin being full and the fact that it is still being abused after the move to the side of the Fire Department. Several options were discussed including curbside recycle pickup, continue the way it is or get rid of the service totally. It was suggested by a resident to send out a newsletter to residents and businesses stating what can be recycled and what is acceptable trash to be picked up (large items, etc). It was reiterated that commercial businesses are not allowed to dump their recycling at the Fire Department recycle bin. Stan will work with Gary on a draft newsletter to residents and businesses. It was suggested that the Board look at other Townships to see how they deal with recycling. It was also suggested that maybe 2 recycle bins be used during our busy holiday weekends to prevent the excess ending up on the ground next to the bin. Christler reported that the cost of this service goes up and the December tax bill will reflect the increase in the cost of trash and recycling costs provided by Republic Services. Christler noted that we are getting a great deal on this service, which includes trash pickup; recycle bin, leaf pickup and an agreement allowing Lake Township residents to take brush and lawn waste to the Roscommon Township Transfer Station, all for \$85.00 per year. **Motion:** *To move the cost of Republic trash and recycling services from 85.00 per year/per household to \$89.00 per year/per household made by Brandt.* **Second:** *Trier.* **All in Favor.** 5. Notice from Michigan Public Service Commission (MPSC)-Brandt reported that as of July 1, 2016 MPSC will handle all video/cable complaints. 6. MTA Workshop Planning and Zoning-Brandt recommended that the Planning & Zoning employees review and attend the MTA Hot Topics in Planning & Zoning Conference to be held August 17th, 2016

in Grayling. **Motion:** To approve the Planning and Zoning Officers to attend the MTA Hot Topics in Planning & Zoning Conference made by Christler. **Second:** Trier. Brandt yes, Emmons yes, Kohn abstained. 7. Delinquent Tax Mowing Bill- Trier got a call from a resident about a grass mowing fee on his tax bill which was done before he became the owner of the property. Trier stated that this can be adjusted from the new property owner's tax bill and that the Title Company didn't know about fee and didn't get the fee put on tax bill until later. **Motion:** To remove the delinquent tax mowing fee from the new owner's tax bill made by Trier. **Second:** Emmons. Brandt-yes, Trier-yes, Emmons-yes, Christler-yes, Kohn-no. **Motion carries.**

Public Comments:

- Bruce Olson responded to public that his signs for the election should be in this week and will be posted. He also ordered post cards to distribute.
- Discussion on the placement of porta johns on private property or businesses. This process is in the process and will be discussed at Public Hearing.
- A resident reported that there are two businesses named North Bay Landing in Lake Township and stated his concerns about making the police and fire aware, so that they know which business to respond to in an emergency. Someone will be looking into this issue.
- Reminder to residents that the election is coming up on August 2, there are two proposals that are of upmost urgency, please review the Road Maintenance and Fire Department Equipment proposals on the ballot and support our mileages. As a reminder, this is a primary ballot; you cannot split your voting on this ballot, you must vote Republican or Democrat.

Meeting Adjourned at 9:05 p.m.

Respectfully Submitted,

Richard Brandt, Lake Township Clerk
www.lake-township.com

Subject to correction/approval