

**Lake Township-Roscommon County
Regular Meeting
January 9, 2018 @ 7:00 p.m.**

The Lake Township Board met on Tuesday, January 9, 2017, for a regular meeting. Dave Emmons called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Dave Emmons-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Anthony Farhat-Trustee, Roger Kohn-Trustee

Motion: Trier to approve the January 9, 2018 agenda. **Second:** Clare. **All in Favor.**

Motion: Kohn to approve the December 12, 2017 regular meeting minutes. **Second:** Trier. **All in Favor.**

Correspondence: Emmons received notification of a planning commission class. Cost depends on membership (\$100/person or \$130/person). MacKenzie asked for approval of up to four to attend, but will check planning commission budget.

Emmons reported that all townships will meet with John Hines, HLSA, at Denton Township Hall on January 30, 2018 @ 7:00 pm regarding purchase of a sewer camera truck. Public is welcome. Emmons noted an article in the MTA magazine where members may create a profile for member connection in the whole state.

Emmons received a wage increase request from Bruce Olson, Land Use Officer, which will be reviewed and tabled until next month.

Public Comments—none

Budget Amendments: Clare presented budget amendments to cover the purchase of the new fire truck, moving the gifted \$100,000 from sewer fund and \$170,000 advanced from collected millage to the fire equipment fund, and \$30,000 into the general fund. **Motion:** Kohn to approve amendments. **Second:** Farhat. **All in favor.**

Financial Report: H. Trier presented the Treasurer's Report – Period ending December 31, 2017 and made it available to the public. Trier reported that Republic still owes a refund of \$235, and the street light bill has gone down approximately \$500 due to having the correct bulbs. Trier stated the fire truck figures will be reflected in the January report.

Approval to Pay the Bills: T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since December 12, 2017. **Motion:** Trier to approve to pay the bills (check # 41483 thru #414524) **Second:** Farhat **All in Favor.**

Fire Chief's Report: Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review, and monthly expenditures. Aldrich reported the new pumper truck will be delivered on January 10, 2018.

Land Use Officer's Report: Olson reported that he currently has 0 new complaints, 1 completed, 2 open, issued 2 Land Use Permits \$40, and reported 38 miles for the month of December 2017. Olson submitted his 2017 Annual Report with 88 new complaints, 83 completed, with 2 open, issued

65 Land Use permits \$1,300, 20 yard sale permits \$40, 2 site plans \$600, and received 4 ZBA appeals \$1200. Olson attended 2 site plan meetings, 9 planning commission meetings, and reported 2,027 miles. Olson reported that three complaints are with the attorney. Total Township Income: \$3,140.

Planning Commission Report: Following discussion of Ordinance changes, the board decided to hold changes to definition of “hard surfaces”. **Motion:** Kohn to accept addition that “survey must be done to define setbacks” to all districts, add “no earth berm shall be built...” to fences 4-1 to all except for R-1, and add C-1 “Taverns” (10-5). **Second:** Farhat. **All in Favor.**

Motion: Kohn to accept Lois Feuerstein as Planning Commission Recording Secretary. **Second:** Farhat. All in favor.

ZBA Report: none

Assessor’s Report: Houserman asked for Board of Review dates to be changed to Wed., March 14, 2018, 3:00 – 9:00 and Fri., March 16, 2018, 9:00 – 3:00. **Motion:** Clare to accept alternate date.

Second: Kohn. **Motion carried.** Resolution to start Board of Review dates. **Roll call vote:** All ayes. **Motion carried.**

Motion: Clare to accept 2018 Poverty Exemption Resolution **Second:** Farhat. **All in Favor.**

Discussion of prior land split. **Motion:** Emmons to rescind prior order to collect land split fee of \$150.

Second: Clare. **Opposed:** Trier. **Motion carried.**

Supervisor’s Report: Emmons reported on the meetings that he has attended this month, and upcoming work session. Emmons is waiting for information from Roscommon County Road Commission regarding requirements for building a foot bridge over the Muskegon River. Emmons also noted that a resolution will be presented at the annual meeting regarding health care. Emmons reported receiving a civil action against the township regarding blight action.

Old Business:

Policy Manual—Following discussion/corrections, **Motion:** Emmons to approve with changes.

Second: Clare. **All in favor.**

Budget Information is due to Emmons by January 26, 2018 from all boards. Budget & Cost Recovery meeting is scheduled February 7, 2018 at 5:00 pm.

New Business:

Motion: by Emmons to hire Jim Thiel as alternate land use officer effective January 28, 2018 with no mileage. Olson will write up job description to present at next meeting. **Second:** Trier. **All in favor.**

Motion: Emmons to schedule annual meeting on March 24, 2018 at 10:00 am. **Second:** Kohn. **All in favor.**

Building Committee was established with members: Emmons (chairman), Trier, Pillinger-Daniels, Olson, and MacKenzie. Meeting dates will be set up later.

Trier reported that he was able to obtain three good titles for the fire trucks, and explained how Fire Chief Aldrich may be able to obtain the other two.

Farhat reported that he has updated the Recreation Plan and sent to the board for review, which is also posted on the township website. Farhat explained the process of adopting the plan to be able to apply for grants.

Farhat, Emmons and MacKenzie will attend the 2018 DNR Recreation Grant Workshop on Tues., January 30, 2018 at 1 pm at Ramada Inn in Grayling.

Clare reported having a risk assessment meeting of township hall with recommendations of: hired contract services must have written contracts: the township should have liability insurance, need lighted emergency exit signs and system, fire extinguishers that are not expired, and should develop a training program on how to use fire extinguishers. Restrooms are not ADA compliant. If water source at cemetery property is not drinkable, need a sign, and hours and rules need to be posted. Recommendations for fire department are: exit signs, physical fitness guidelines, and performance assessments.

Wage Resolutions were signed for each board member as all are not requesting wage increases.

Roll call vote: Emmons-all ayes; Trier-all ayes; Farhat-all ayes; Clare-all ayes; Kohn-all ayes.

Clare reported election on August 7, 2018 which includes township supervisor and trustee board seats. Deadline to file paperwork to apply for these positions is April 24, 2018. Clerk Clare has the forms and they are on State websites. There is another election November 6, 2018.

The 2018 standard mileage rate is 54.5 cents.

Meeting Adjourned at 9:05 p.m.

Respectfully Submitted,

Tonya Clare, Lake Township Clerk

www.lake-township.com

Subject to correction/approval