

**Lake Township-Roscommon County
Regular Board Meeting
April 12, 2022 @ 7pm**

The Lake Township Board met on Tuesday, April 12, 2022 for a regular board meeting. Keith Stiles called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: David Russo Jr.-Trustee, Keith Stiles-Supervisor, Pam Surprenant-Clerk and Harry Trier-Treasurer. **Not Present:** Tony Farhat-Trustee

Motion: Stiles to approve the April 12, 2022 agenda.

Second: Trier. **All in Favor. Motion Carries.**

Motion: Stiles to approve the March 8, 2022, regular minutes with corrections, adding term limits to the planning commission members. **Second:** Trier. **All in Favor. Motion Carries.** **Motion:** Stiles to approve the March 8, 2022, special meeting/budget hearing minutes with corrections, correcting “regular” meeting to “special” meeting.

Second: Trier. **All in Favor. Motion Carries.** **Motion:** Stiles to approve the March 23, 2022, special meeting minutes. **Second:** Surprenant. **All in Favor. Motion Carries.**

Approval to Pay the Bills:

Surprenant provided the public with a report of all payroll and accounts payable checks, including descriptions. **Motion:** Surprenant to approve the bills and payroll checks #44475 through #44512 and post audit of bills presented on EFT check register, voiding check #44501 and re-issuing with correct amount, also to cut two checks for missed wages and one to pay invoice for receipt books for treasurer. **Second:** Stiles. **All in Favor. Motion Carries.**

Budget Amendment:

Presented to board by Surprenant.

Motion: Russo Jr., to approve budget amendment of \$8,824.50 for legal as presented to the board. **Second:** Trier. **All in Favor. Motion Carries.**

Motion: Trier, to approve budget amendment of \$6,539.83 for trash as presented to the board. **Second:** Russo Jr. **All in Favor. Motion Carries.**

Motion: Surprenant, to approve budget amendment of \$537.65 for street lights as presented to the board. **Second:** Stiles. **All in Favor. Motion Carries.**

Old Business:

By-Laws Parks and Recreation Advisory Board

Motion: Russo Jr, Rules of Establishment for Parks and Recreation Advisory Board change to allow permanent members of 1 township board member and 1 planning commission member to be made optional members on the advisory board.

Second: NONE. **Motion Failed.** **Motion:** Russo Jr, to keep Rules of Establishment for Parks and Recreation Advisory Board the same and approve. **Second:** Stiles. **All in Favor. Motion Carries.** **Motion:** Stiles, to approve Parks and Recreation Advisory Board by laws. **Second:** Surprenant. **All in Favor. Motion Carries.**

Parks and Recreation Appointments

Motion: Stiles, to appoint Sharon Mika to Parks and Recreation Advisory Board.

Second: Trier. **All in Favor. Motion Carries.**

Motion: Stiles, to appoint Tonya Clare to Parks and Recreation Advisory Board.

Second: Trier. **All in Favor. Motion Carries.**

Motion: Stiles, to appoint Jim Mikolaizik to Parks and Recreation Advisory Board.

Second: Trier. **All in Favor. Motion Carries.**

Motion: Stiles, to appoint Pam Surprenant, as board member to Parks and Recreation Advisory Board. **Second:** Trier. **All in Favor. Motion Carries.**

New Hall Report Conclusion

Surprenant stated Pat Riss presented to the board in December the new hall options.

Motion: Surprenant, at this time not to move forward with a new hall, at any of the proposed locations. **Second:** Trier. **All in Favor. Motion Carries. Motion:** Surprenant, to dissolve the new hall committee which consisted of members David Russo Sr, Pat Riss and Pam Surprenant. **Second:** Trier. **All in Favor. Motion Carries.**

New Business:

Supervisor Correspondence: None.

Financial Report: Trier, as of now still no credit for dumpster on Point View and no credit for the lack of service. April 30, 2022 Pat Ryan is resigning as Deputy Treasurer and Cheryl Trier will be taking over as of May 1, 2022 as Deputy Treasurer.

May 31, 2022 treasurer's quick books expires and needs to purchase new subscription. Has changed from 3 year to 1 year subscription and Trier is researching best price which run from \$249.99 to \$349.99. **Motion:** Trier, to purchase Quick Books Pro Package 2022 one-year subscription with cost not to exceed \$375.00. **Second:** Stiles. **All in Favor. Motion Carries. Motion:** Trier, to move \$32,000.00 from general fund to street light fund. **Second:** Surprenant. **All in Favor. Motion Carries.**

Fire Chief Report: Fire Chief Wrzesinski, report handed in. It's been a slow month with nothing major happening. **Motion:** Stiles, to hire Scott Hassler for fire department 6-month probationary period. **Second:** Trier. **All in Favor. Motion Carries.** Wrzesinski, stated County association fund meetings R.C.C.F. have started up and Lake Township Fire Department is hosting Mays meeting and must provide dinner.

Motion: Stiles, to be able to use up to but no more than \$400.00 to provide dinner.

Second: Russo Jr. **All in Favor. Motion Carries.**

Ordinance Enforcement Officer Report: submitted to board, any land use and permits for April will be on Mays O.E.O. report. Also, would like Brian from the road commission to receive information for land use, site plans and permits to help with road issues. The chair of the ZBA and PC will be responsible for this.

Planning Commission Report: Riss, report turned in. No questions.

ZBA Report: Hull stated meeting coming up April 29, 2022.

Assessor's Report: Houserman, report turned in. No questions.

HLIB: Jim, turned in report.

Supervisors Report: Stiles, Kevin from republic should be issuing a \$2400.00 credit from the week of ice storm.

Ordinance Amendment 55B (6' Fences)

Discussion on whether or not to adopt amendment to ordinance, to be able to have 6-foot privacy fences. Trier states would be a negative impact on community. Russo Jr. states not going to block adjacent views of the lake. **Motion:** Stiles, to adopt ordinance amendment 55B . **Second:** Russo Jr. **Roll Call Vote: Russo Jr-Yes, Trier- No, Surprenant-No, Stiles- Yes. Motion Failed.**

Consumers Street Light: Stiles, consumers will be replacing the suspension lights at the corner of 55 and old 27, to change to LED. Giving us 3 options for our light.

- 1- 1:1 conversion removing light replace with bracketed light.
- 2- 1:2 conversion removing light and replacing with 2 bracketed lights.
- 3- Remove light and not replace.

Motion: Stiles, go with option 1, remove and convert to bracket light.

Second: Russo Jr. **All in Favor. Motion Carries.**

Snow/Dog Fence Proposed Amendment: Trier, temporary fences such as snow fences and underground dog fences should not need a survey and permits since there is no cost for them to start with. **Motion:** Trier, adopt ordinance 55C, by adopting means sending it to the planning commission. Ordinance 55C put on list for public hearing.

Second: Surprenant. **Roll Call Vote: Russo Jr.-No, Trier-Yes, Surprenant-Yes, Stiles-No. Motion Failed.**

Property Cards: Stiles, there was a complaint on the \$3.00 charge for property cards, other than the home owner and the township board who are not charged.

Motion: Stiles, to stay with the current policy for property cards charging \$3.00 for anyone other than homeowner or board.

Second: Russo Jr. **All in Favor. Motion Carried.**

Select Cut Township Hall Property: Stiles, there was an offer to select cut the township hall property for tree removal. Surprenant stated the township received a phone call regarding select cutting the township property. **Motion:** Russo Jr., have companies look at hall property for possible trees that could be cut down. **Second:** Stiles. **3:1 in Favor. Motion Carried.**

New Employee Packet: Kirstie Russo, asking for 3 motions for the making of employee job descriptions, employee new hire packets and code of conduct policies.

Motion: Keith, to make job descriptions for ZBA, Planning Commission, Township positions and all appointed positions. **Second:** Russo Jr. **All in Favor. Motion Carried.**

Motion: Stiles, new employee packets for all new hires in township to be made.

Second: Trier. **All in Favor. Motion Carried. Motion:** Stiles, to contact attorney via phone on what to look at for making policies. **Second:** Russo Jr .**2-yay/2-nay. Motion Failed. Motion:** Surprenant, that Kirstie looks into the policy manual using free resources. Let's see what we can do before we jump to pay the attorney. **Second:** Stiles. **3 Yay, 1 Nay. Motion Carried.**

Township Lawn Maintenance Bid: Stiles, one bid received. West Shore Properties for 2022 season \$4,800.00. **Motion:** Stiles, to accept West Shore Properties bid. **Second:** Trier. **All in Favor. Motion Carried.**

Mowing Bids Blight: Stiles, one blight bid received. Ed Fredricks for hourly \$75per/hour 2 hour minimum. **Motion:** Stiles, to accept blight bid from Ed Fredricks. **Second:** Russo Jr. **All in Favor. Motion Carried.**

Leaf Pick Up Bids Spring: Stiles 1 bid received from West Shore Properties, 2 leaf pick-ups, May 9 and June 1 for \$1000.00. **Motion:** Stiles, to accept bid from West Shore Properties. **Second:** Surprenant. **All in Favor. Motion Carried.**

Board Comment:

Surprenant: Fire department can go out for additional grants similar to the last one that was worked on. The Fire Department can get a loan for a new fire truck. The loan could be through the USDA just like we did with the grant. Surprenant thanked George for the time and work on the planning commission. Surprenant welcomed Scott to the planning commission. Trier stated W&W would be willing to be on contract with the township to maintain trees along the Frontier/Spectrum lines. Trier continued for spring clean-up contact Tonya or Tony. Trier thanked Pat Riss for your work as Planning Commission chair and rec plan. Trier stated sorry to see Pam go as clerk, and looking forward to having the same type of relationship with new clerk. Stiles. Surprenant suggested Fire Chief email board regarding treed areas that continually get toned out, should the board decide to move forward with some type of contract. Surprenant thanked Pat Riss for her hard work on the rec plan. Stiles stated unfortunate what happened in the last couple of months. Fortunate Rhonda stepped in when she did, she is catching on fast. Hopefully we will all be able to move forward here.

Public Comment:

*Likes OEO report.

*Street light concern about brightness.

*Pam, Pat thanks for what they've done.

*Comment regarding new township hall.

*Walt could get better person to do job.

*Reports Rick Judge started Cheryl took over are good, available monthly now.

*Road Commission involved with packets good idea.

*Thank board for decision on 6' fence, worried about enforcement.

*Dam issues; would like to see County Commissioner at a meeting.

*Markey Township Zoning Administrator suggested mailing permits to people with snow fences. She stated it was successful in Markey township. Additionally, suggested removing the survey requirement for snow fences.

*Fire department pancake breakfast good idea.

Adjourned 9:13 p.m.

Respectfully submitted,
Rhonda Cassabon
Lake Township Deputy Clerk
Approved at May 10, 2022 Board Meeting