

## **Lake Township-Roscommon County**

The Lake Township Board met on Wednesday, November 9, 2016 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

**Present:** Stan Christler-Supervisor, Harry Trier-Treasurer, Richard Brandt-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

**Motion:** To approve the November 9, 2016 agenda with addition of check #40865 made by Brandt. **Second:** Kohn. **All in Favor.**

**Motion:** To approve the October 11, 2016 regular meeting minutes with change to spelling in Kane made by Kohn. **Second:** Emmons. **All in Favor.**

**Motion:** To approve the October 11, 2016 Election Committee Special meeting minutes to establish election inspectors made by Kohn. **Second:** Brandt/. **All in Favor.**

**Motion:** To approve the November 5, 2016 Election Commission Special meeting minutes to establish Election Receiving Board for the Lake Township General Election made by Christler. **Second:** Trier. **All in Favor.**

**Financial Report:** H. Trier presented the Treasurer's Report – Period ending October 31, 2016 and made it available to the public. Treasurer Trier also stated that two CD's matured and have been renewed and the Winter Tax bills will go out December 1, 2016 and he will be available on the following dates for tax payments; December 28<sup>th</sup> 9am-5pm, February 14<sup>th</sup> 9am-2pm (last date to pay without penalty), and February 28<sup>th</sup> 9am-5pm (last date to pay before Treasurer forwards to County for payment).

**Budget Amendments:** None tonight due to election preparation.

**Approval to Pay the Bills:** R. Brandt provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since October 17, 2016. **Motion:** To approve to pay the bills (check #40801-40865) made by Emmons. **Second:** Kohn. **All in Favor.**

**Fire Chief's Report:** Assistant Fire Chief Charles Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review. He also handed out the Lake Township Fire Department Guidelines, Inventory Report dated November 2016 and the Roscommon County Hazard Mitigation Plan documents. **Motion:** To approve out of pocket expenses related to printing and binders related to the documents above be reimbursed to Chief Nettles in the amount up to \$750 made by Emmons, **Second:** Kohn. **All in Favor.**

**Land Use Officer's Report:** Bruce reported that he currently has 2 new complaints, 1 complete, 1 open, 14 Land Use Permits \$280, 0 garage sales (receipts given to Treasurer) and 119 miles reported for the month of October, 2016.

**Planning Commission Report:** Marilou reported that the planning commission currently has 2 site plans, one of which they are finishing up here tonight. Marilou asked for support to hire a recording secretary (see motion under New Business #5) and permission to purchase a recorder to record meetings. She also reported that the MTD recommends that the Township research adding a new zone for light industry. The Township currently has commercial and nothing written regarding light industry, looking to Board for help in looking into it, would require a rewrite of the Ordinance. **Motion:** To approve the purchase of a recorder for the planning commission up to \$50.00 made by Kohn. **Second:** Emmons. **All in Favor.**

**ZBA Report:** Kevin reported that 1 ZBA hearing was held last month and none are in the works right now.

**Assessor's Report:** Stan reported that there is an assessor meeting coming up on December 13<sup>th</sup>.

**Correspondence:** Acceptance letter from MT Participating Plan approving Ed's standard operating procedures. Houghton Lake Tourism Bureau Annual Meeting November 16<sup>th</sup> must RVSP to attend.

**Supervisor's Report:** Christler report on the meetings he attended this month. Thanked Clerk Brandt for his service and dedication for performing the duties during his tenure.

### **Old Business:**

1) **Speed sign**—Emmons reported that the new speed signs are up on Long Point Drive but would like to put the portable electronic sign on hold at this time to do more research.

2) **Family Piano**—Emmons thanked Marilou for her help in tracking down the owners of the piano that was housed at the Township Hall. It went to the 3<sup>rd</sup> grandson of the original owner of the Township Building which was a part of the Michelson Farm.

3) **TV and Bracket**—Brandt reported that the 60" TV and bracket were purchased and ready to install at the Township Hall. Dave, Roger and Bruce will install at the Township Hall.

4) **Open Snow Plow bids**—Brandt reported that two closed bids were received one from Northern Exposure and one from Better Yards Landscaping.

**Motion:** To accept bid from Better Yards Landscaping to provide snowplow service to Lake Township made by Brandt. **Second:** Emmons. **All in Favor.**

#### **New Business:**

1. **Set date with Fire Chief for Board Visit**—Emmons asked Charles Aldrich to provide the Board with a date to visit the Fire Hall.
2. **Set timeframe for Fire Chief to complete By-Laws and Inventory**—Emmons. Assistant Chief Aldrich handed out copies of the Inventory to the Board, great job to all who helped put this information together.
3. **Planning/ZBA mileage**—Christler provided a recommendation of a flat rate of \$60 per site plan which will include your mileage to and from the site. The \$10 mileage portion will be non-taxed. **Motion:** To increase the planning commission wage to include \$10.00 to cover mileage per site plan made by Brandt. **Second:** Trier. **All in Favor.**
4. **ZBA member status**—Christler received a recommendation to return to a 3 member ZBA board with 1 alternate and he determined that Dean Hull will drop back to the alternate position. **Motion:** To change the ZBA Board member count to 3 with 1 alternate (Dean Hull) made by Brandt. **Second:** Emmons. Christler Aye, Brandt Aye, Emmons Aye, Kohn nay, Trier nay, 3 ayes and 2 nays. **Motion carries.**
5. **Planning Commission Recording Secretary**—Christler – The planning commission recommended Pat Ryan to be appointed to the position of Planning Commission Recording Secretary. **Motion:** To appoint Pat Ryan to the position of Planning Commission Recording Secretary made by Christler. **Second:** Emmons. **All in Favor.**
6. **Fort Court Special Assessment**--Christler – Tabled.
7. **Larger Display Case**—Brandt/Emmons recommended that the Board purchase an additional display board for the outside of Township Hall to properly display required documents. Discussion tabled at this time. Emmons will do additional research and report back to Board.
8. **SOM Notices report**—Brandt reported that the notices send by the State of Michigan were sent inadvertently and he is all cleared up with the notices regarding owing tax dollars.
9. **November 8<sup>th</sup> Election Report**—Brandt reported that the Lake Township election was successful. It was reported that the State of Michigan is researching purchasing new election equipment and that the cost to the Township would be approximately 30% for their share. Brandt reported that the equipment needs to be serviced before the next election and will explore who would provide that service.

#### **Public Comments:**

- 1) Robyn Pillinger Daniels shared an old milk bottle that her family found while clearing out a dam that the beavers built near her home.
- 2) Clerk Brandt thanked his wife Chris for providing food for the election workers on election day.
- 3) Citizen commented that he would like to see a speed sign on West Shore Drive. Dave Emmons will check into getting the electronic speed sign placed. This citizen also expressed his concern over the tearing down of a house next door and wants the board to visit and be sure the owner is abiding by the set back allowances when the new structure is built.
- 4) Treasurer Trier asked Clerk Brandt how he likes the BS&A Software that was purchased for the Clerk's Office. Brandt reported that it is much more user friendly and the support is over the top unlike our previous software support when there are issues.
- 5) Trustee Emmons communicated his frustration regarding the obvious tension between the Land Use Officer, Planning Commission and ZB. He would like to see those committees work together as a team and not at each other and to use the proper channels when questions arise.

**Meeting Adjourned at 8:41p.m.**

**Respectfully Submitted,**

**Richard Brandt, Lake Township Clerk**  
[www.lake-township.com](http://www.lake-township.com)

*Subject to correction/approval*