

**Lake Township-Roscommon County  
Regular Meeting  
June 13, 2017 @ 7:00 a.m.**

The Lake Township Board met on Tuesday, June 13, 2017 for a regular meeting. Stan Christler called the meeting to order at 7:00 p.m. The pledge of Allegiance of the United States of America was recited.

**Present:** Stan Christler-Supervisor, Harry Trier-Treasurer, Tonya Clare-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

**Motion:** To approve the June 13, 2017 agenda with moving Adoption of Principals to the last item in New Business. **Motion** made by Emmons, **Second:** Trier. **All in Favor.**

**Motion:** To approve the May 9, 2017 regular meeting minutes made by Trier. **Second:** Clare. **All in Favor.**

**Financial Report:** Trier presented the Treasurer's Report – Period ending May 31, 2017 and made it available to the public, showing \$1,482,477.57 in all accounts. Trier reported that he has been working with BS&A where residents may view their property data under the Assessor tab for free. If you view someone else's property, it costs \$2. Also, he has been working with Point & Pay, which will allow people to pay property taxes online. Trier announced that he will be at the township hall to collect taxes on Thursday, September 7 from 8 a.m. to noon, and again on Thursday, September 14 from 9 a.m. to 5 p.m.

**Budget Amendments:** Clare reported \$20,200.00 for proposed budget amendments. One for the Ford Court Paving special assessment expense will be transferred from the general fund to the Contractual Other Township Board Fund. Also, additional funds needed for projected road repairs of \$19,000 will be transferred from the general fund to the Contractual Road Fund. **Motion:** Christler to adopt amendments to the budget.

**Second:** Emmons. **All in favor.**

**Approval to Pay the Bills:** T. Clare provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since May 9, 2017. **Motion:** To approve to pay the bills (check # 41172 through 41214) made by Emmons. **Second:** Trier. **All in Favor.**

**Fire Chief's Report:** Aldrich provided a written report including an Incident Summary Review, Policy and Procedure Review. Aldrich reported that the department's turnout gear will be at the end of its recommended lifespan of 10 years. It will need to be replaced in 2018 at the cost of around \$2700 per set of gear, for (currently) 19 firefighters. Aldrich reported that he sent out a pair of jaws cutters for repair at the cost of around \$150. The board approved appointing Scott Baker as firefighter with 6-month probation period. **Motion:** Christler. **Second:** Trier. **All in favor.** Aldrich presented the board with two bids; one for \$150,000 for new chassis which would be fitted on an existing department tanker, and the other for a new pumper/rescue truck at a cost of \$400,000. Following discussion and review of class records, the board voted to reimburse Chad MacArthur for mileage of \$1000 of \$1400 requested from the fire department's education fund, which had not been preapproved. **Motion:** Emmons. **Second:** Kohn. **All in favor.** Aldrich presented the board with purchasing extra equipment from Lyons Township for \$1000. **Motion:** Emmons to approve. **Second:** Kohn. **All in favor.**

**Land Use Officer's Report:** Olson reported that he currently has 23 new complaints, 6 complete, 17 open (mostly blight complaints), 9 Land Use Permits \$180, 14 yard sale permits \$28, processed 1 site plan \$300, and 217 miles reported for the month of May 2017. Olson reported that he attended 1 planning commission meeting.

**Planning Commission Report:** MacKenzie reported a site plan meeting on June 21<sup>st</sup>, and the board is working on Master Plan. MacKenzie asked for approval of page 7 of definitions, and Article 10. Discussion of the change from 5 ZBA members to 3 with 1 alternate (2 constitutes majority), which has to go before the county planning board first.

**ZBA Report:** Mikolaizik reported 2 ZBA issues coming up on July 6, 2017.

**Assessor's Report:** Houserman reported that he met with AMAR auditor on June 7, 2017, waiting for results.

**Correspondence:** Christler received Trestle Park's summer happenings schedule in Denton Park.

**Supervisor's Report:** Christler report on the meetings he attended this month including Roscommon Township meeting. Ford Ct. Paving is complete. Cemetery fences are in need of repair. Rose will submit cost. The township hall cleaning person resigned. Emmons volunteered. **Motion:** Kohn to hire Emmons at \$10/hour. **Second:** Clare. **All in favor.**

**Old Business:**

Fire Fighters Ox Roast---Chief Aldrich reported that there is not enough time to plan for the ox roast this July, but are planning for next year.

**New Business:**

1. Christler received a letter that Atty Gerard Brabant is retiring. Brabant suggested Trey Ayers from his law firm. **Motion:** Kohn to continue with Brabant & Coltrane Law firm. **Second:** Emmons. **All in favor.**
2. The township submitted a reimbursement of \$849.83 to the Houghton Lake Schools for the May 2, 2017 election.
3. Asking Paul Olson, representative to attend next month meeting to explain accident and health fund coverages for fire fighters.
4. Audit results have not been received, however, auditor suggested having a threshold of what to pay under equipment under operating expenses.
5. ZBA will have to do an election of officers including a secretary. Wyskowski volunteered to do mailings and postings. Olson volunteered to help. Clerk is responsible for minutes.
6. AFLAC refunded \$1213.64 for overpayment of employees no longer employed. Refund went into the fire department's operating fund.
7. Township will use Syscom Central Services for office machine service, each service call will cost \$75.
8. **Motion:** Christler to select Joanne Donaldson for district representative to the Michigan Township Association (MTA). **Second:** Emmons. **All in favor.**
9. An informal survey sheet will be mailed with property tax bills asking residents for suggestions as to what should be done with the \$437,000 in the sewer fund. The board makes the final decision.
10. Derek Schultz was appointed as Dangerous Building Hearing Officer in conjunction with the Houghton Lake Building Agency, at \$100 per hearing plus \$100 per hour in 15-minute increments, plus mileage to the hearing location. **Motion:** Christler to hire. **Second:** Kohn. **All in favor.**
11. FOIA Cost Recovery-recommend flat fee \$10, 10 cents per page, for any copying of manuals \$1 for paper, however will need approval once written up.
12. **Motion:** Christler to extend five-year contract for trash services with Republic Services for another five years with an increase of 3%, raising the annual rate per household from \$89 to \$92. **Second:** Kohn. **All in favor.**
13. **Motion:** Christler to approve the annual total township millage rate of 3.3726 mills, to be sent to the County Equalization Department. **Second:** Trier. **All in favor.**
14. **Motion:** Kohn to approve two lot splits (Farhat/Rose and Matt Locricchio/Sands Motel) at the recommendation of the planning commission. **Second:** Emmons. **All in favor.**
15. MTA Hot Topic workshop coming up in August, 2017.
16. The board stood in unison and took the MTA Adoption of Principals of Government pledge.

**Public Comments:** Some residents complained of problems opening the township website.

**Meeting Adjourned at 8:55 p.m.**

**Respectfully Submitted,**

**Tonya Clare, Lake Township Clerk**

**[www.lake-township.com](http://www.lake-township.com)**

*Subject to correction/approval*