

Lake Township-Roscommon County

The Lake Township Board met on Tuesday, August 11, 2015 for a Regular Meeting. Stan Christler- Supervisor called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

Present: Stan Christler-Supervisor, Harry Trier-Treasurer, Richard Brandt-Clerk, Dave Emmons-Trustee, Roger Kohn-Trustee

Motion: To approve the July 14, 2015 Agenda by Emmons. **Second:** Trier. **All in Favor.**

Reading of the July 14, 2015 Meeting Minutes by Brandt. **Motion:** To approve the Regular Meeting Minutes with one correction re: safe and more profitable investing of township funds, Trier rather than Emmons is spearheading that effort, made by Kohn. **Second:** Brandt. **All in Favor.** Reading of the July 21, 2015 Special Meeting Minutes by Brandt. **Motion:** To approve the Special Meeting Minutes made by Emmons. **Second:** Brandt. **All in Favor.**

Financial Report provided by Trier: Treasurer's Report, Period Ending July 31, 2015 made available to public and provided by Trier. Only ten tax bills have been returned as "non-deliverable".

Approval to Pay the Bills: Brandt provided the public with a report of all checks written since 7/13/15 including descriptions. **Motion:** To approve to pay the bills presented made by Emmons. **Second:** Brandt. **All in Favor.**

Fire Chief's Report provided by Dave Russo: The July 18th Ox Roast was a success. The storm on August 2nd generated a great deal of activity for the department. Following his report Russo was offered a closed meeting which he declined. Russo was questioned about his son, who is no longer a member of the Fire Department being allowed to respond to emergencies with the department. Russo will seek a medical release for him to be able to participate. Discussion related to allowing civilians to ride on department vehicles, Firefighter Code of Ethics, Personal Files, and lack of documentation and detailed information related to the Calendar of Education Training. When questioned about a check from the Ox Roast to the Township. The Fire Chief stated the former Clerk and Treasurer handled it. **Motion:** Based on Mr. Russo's inability to follow the bylaws of the department, provide adequate leadership to the department, and provide information in a timely manner, I move that we relieve Mr. Russo of his command by Kohn. **Second:** Brandt. **Ayes:** Kohn, Brandt. **Opposed:** Christler, Emmons, and Trier. **Motion Fails.** Discussion: A Performance Improvement Plan will be enacted.

Land Use Officer's Report provided by Jim Thiel: 22 new complaints, one of which going to the ZBA. \$752 generated in July, 306 miles reported.

Planning Commission Report by Bruce Olson: Meeting is scheduled for August 17, 2015. They will work on updating the cemetery ordinance.

Supervisor's Report by Christler: Attended HL Sewer Authority and HL Building Commission Meetings.

Old Business: **1. Harris** Software Update- Brandt & Trier had General Ledger Training. **Motion:** To pay the \$5,000 bill to Harris for annual support by Brandt. **Second:** Emmons. Amended to include inquiry to pay 1/4. **All in Favor.** **2.** Software Proposals- continue gaining information, no new purchase at this time. **3.** New FOIA Procedures Manual has arrived, Brandt in possession. **4.** IRS Issue Report- Payment Authorized in Special Meeting in the amount of \$6,398.30 for a 2014 unpaid tax liability. **5.** Most of the Cemetery equipment is sold picked up. The tow behind spreader was not sold and will remain in the possession of the Township.

New Business: **1.** Clerk and Treasurer attended MTA Training on 7/15/15 in Cadillac. **2.** ZBA Members- **Motion:** To move Kevin Rose from an alternate to full member and to add Harry Dewey as a member by Christler. **Second:** Kohn. **All in Favor.** **3.** MTA Introduction to Fund Accounting Manual. **Motion:** To purchase the \$45 MTA Manual by Christler. **Second:** Kohn. **All in Favor.** **Motion:** To approve two day training conference for the Clerk and Treasurer in the amount of \$400 by Kohn. **Second:** Emmons. **All in Favor.** **4.** Olson will provide Trier with a township laptop computer that he has in his possession. **5.** Fire Department Carpet Cleaning Bids. **Motion:** To accept the bid for carpet cleaning from Premier Cleaning in the amount of \$98 provided proof of insurance by Emmons. **Second:** Brandt. **All in Favor.** **6.** Fire Department Application- **Motion:** To add Jules Bradley to the Fire Department by Emmons. **Second:** Trier. **All in Favor.** **7.** Reimbursement. Brandt stated that anyone that pays for items with a personal credit card or other means, will need to submit the reimbursement to the Clerk prior to the next scheduled Board Meeting for approval.

Public Comment: Trier announced he will be at the township hall to collect taxes from 8 to 10 a.m. on Aug. 12, 19, and 26. He will also be collecting taxes on Sept. 14 from 9 a.m. To 5 p.m. Resident Michael Wolos requested the board to waive a blight bill he received. **Motion:** That the mowing fee to the contractor be paid but to waive the \$200 administrative fee. **Second:** Brandt. **Motion Carries.** (Opposed- Christler and Kohn.) Roscommon Co. Sheriff's Office warned residents of recent storage unit thefts and to be aware of suspicious activity. Fire Department thanked for their work during the storm.

Meeting Adjourned at 9:18 p.m.

Richard Brandt, Lake Township Clerk
www.lake-township.com

Subject to correction/approval