

**Lake Township-Roscommon County  
Regular Board Meeting  
Teleconference  
May 11, 2021 @ 7pm**

The Lake Township Board met on Tuesday, May 11, 2021 for a regular board meeting. Keith Stiles called the meeting to order at 7:00 p.m. The Pledge of Allegiance of the United States of America was recited.

**Present:** Keith Stiles - Supervisor, Pam Surprenant-Clerk, Harry Trier-Treasurer, Anthony Farhat-Trustee and David Russo Jr.-Trustee.

**Motion:** Surprenant to approve the May 11, 2021 agenda adding a budget amendment that was sent out to the board prior to the meeting and a bill for Top Notch for \$85.00 check number 43356, the bill is net 30 and due date is prior to our next board meeting.

**Second:** Farhat. **Roll Call Vote:** Russo Jr.-yes, Farhat-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Motion Carries.**

**Motion:** Trier to approve the April 13, 2021 Regular Board Meeting minutes. **Second:** Farhat. **Roll Call Vote:** Farhat-yes, Trier-yes, Surprenant-yes, Farhat-yes, Russo Jr.,-yes, Stiles-yes. **Motion Carries.**

**Budget Amendments: Motion:** Farhat to approve budget amendment \$919.68 to the appropriated fund balance for retirement. to the retirement account. **Second:** Trier. **Roll Call Vote:** Surprenant-yes, Russo Jr. - yes, Farhat-yes, Trier -yes, Stiles-yes. **Motion Carries.**

**Approval to Pay the Bills:** Surprenant provided the public with the credit card distribution report as well as a report of all payroll and accounts payable checks, including descriptions, written since April 15, 2021. **Motion:** Surprenant to approve payroll, bills and payroll checks (43314 thru 43355) and post audit of bills presented on EFT check register, adding Top Notch \$85.00 check number 43356. **Second:** Farhat. **Roll Call Vote:** Trier-yes, Surprenant-yes, Russo Jr.-yes, Farhat-yes, Stiles-yes. **Motion Carries.**

**Old Business:**

**Marihuana Ordinance** Trier reported planning commission is still working on zoning for the Marihuana Ordinance. Trier would like board to make a decision on number of provisioning centers and stated he is in favor of two adult use facilities. **Motion:** Trier in Ordinance 56 the draft version that we have that we allow as written in the draft, provisioning centers of two. **Second:** Stiles. Discussion. **Roll Call Vote:** Russo Jr.-no, Surprenant-yes, Farhat-no, Trier-yes, Stiles-yes. **Motion Carries.**

Trier continued with the overlay district explanation. **Motion:** Trier as far as the verbiage in the overlay district for the planning commission to consider it would

be N of West Lake City Road and South of Mary Street and having frontage on West side of Old 27, N. Harrison Road. **Second:** Stiles. **Roll Call Vote:** **Surprenant-yes, Farhat-yes, Trier-yes, Russo Jr.-yes, Stiles-yes. Motion Carries.** Trier to have board representative Russo Jr. take to planning commission meeting tomorrow.

#### **Garage Sale Permit:**

**Motion:** Farhat to reinstate garage sale permits @\$2.00 effective immediately. **Second:** Stiles. **Roll Call Vote:** **Farhat-yes, Surprenant-yes, Trier-yes, Russo Jr.-yes, Stiles-yes. Motion Carries.**

#### **New Business:**

**Supervisor Correspondence** Stiles stated received multiple calls relating to trash not being picked up.

**Financial Report** Harry submitted financial report. **Motion:** Stiles to accept financial report as presented. **Second:** Trier. **Roll Call Vote:** **Trier-yes, Surprenant-yes, Russo Jr.-yes, Farhat-yes, Stiles-yes. Motion Carries.**

Trier presented letter from the county regarding two properties that could be purchased by the Township. 202 Siebert and 144 Nottingham. Trier recommends not in favor of purchasing properties and will respond to the county. Discussion.

**Fire Chief's Report** Received. Scott presented Macarthur resignation, new hire Jeff Baker, and Carpenter to be removed from probationary status.

**Motion:** Stiles to accept Macarthur resignation in good standing. **Second:** Russo Jr. **Roll Call Vote:** **Farhat-yes, Trier-yes, Russo Jr.-yes, Surprenant-yes, Stiles-yes. Motion Carries.**

**Motion:** Stiles to approve Jeff Baker as probationary fire fighter. **Second:** Trier. **Roll Call Vote:** **Trier-yes, Russo Jr.-yes, Surprenant-yes, Farhat-yes, Stiles-yes. Motion Carries.** **Motion:** Trier to remove Dale Carpenter from probationary status. **Second:** Stiles. **Roll Call Vote:** **Russo Jr.-yes, Surprenant-yes, Farhat-yes, Trier-yes, Stiles-yes. Motion Carries.**

**Ordinance Enforcement Officer Report** Received.

**Planning Commission Report** Received.

**Motion:** Stiles to approve posting for recording secretary for the planning commission.

**Second:** Russo Jr. **Roll Call Vote:** **Trier-yes, Russo Jr.-yes, Surprenant-yes, Farhat-yes, Stiles-yes. Motion Carries.**

**ZBA Report** no report.

**Assessor's Report** no report.

**Supervisor's Report** Stiles reported the Houghton Lake Building Agency has hired a new building inspector.

**Committee Report New Town Hall** Surprenant reported in April the committee met three times at the lot to review space and gain an understanding on how the fire department moves their equipment to respond to calls. The lot was staked for a visual

and we have received a handful of comments and would like to have public comment during public comment.

**Motion:** Russo to rescind previous motion to put the township hall there. **Second:** Stiles. Discussion. **Roll Call Vote:** Trier-yes, Surprenant-no, Russo-yes, Farhat-no, Stiles-yes. **Motion Carries.**

**Fire Withholding** Surprenant provided brief explanation of homeowners insurance monies being held by the township. Homeowner has between now and June 28, 2021 to demo the home.

**Motion:** Surprenant approval for check to be cut to return insurance monies to homeowner upon completion of demo between now and June 28, 2021. Discussion. Trier stated this is a single signature check. **Second:** Stiles. **Roll Call Vote:** Surprenant-yes, Russo Jr.-yes, Farhat-yes, Trier-yes, Stiles-yes. **Motion Carries.**

**Fire Department Bills/Policy Bills Motion:** Surprenant to table until information can be made available to the board. **Second:** Stiles. **Roll Call Vote:** Farhat-yes, Russo Jr.-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Motion Carries.**

**L4029 Motion:** Stiles to accept ~~L429~~ L4029 as written. No second, motion falls to floor.

**Motion:** Trier to accept ~~L429~~ L4029 add changes under special assessment milfoil 2021 flat rate. **Second:** Stiles. **Roll Call Vote:** Russo Jr.-yes, Farhat-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Motion Carries.**

**Ordinance 48 Cemetery** Farhat went over changes to the Cemetery Ordinance.

**Motion:** Farhat to accept Ordinance 48 with four sections to be changed as read. **Second:** Trier. **Roll Call Vote:** Trier-yes, Farhat-yes, Surprenant-yes, Farhat-yes, Russo Jr.-yes, Stiles-yes. **Motion Carries.**

Farhat explained Section 10 Item N states no benches allowed in cemetery. **Motion:** Farhat to remove all benches effective immediately holding in shed for one year in accordance with ordinance. **Second:** Stiles. **Roll Call Vote:** Surprenant-yes, Trier-yes, Farhat-yes, Russo Jr.-yes, Stiles-yes. **Motion Carries.**

Farhat provided recognition to Dick & Teryl Rosekrans for taking care of the Veteran's markers. **Motion:** Farhat to spend no more than \$30.00 for an award of recognition. **Second:** Trier. **Roll Call Vote:** Russo Jr.-yes, Farhat-yes, Trier-yes, Surprenant-yes, Stiles-yes. **Motion Carries.**

Discussion regarding North fence line of Cemetery between Farhat and Stiles. Farhat would like to do a Spring clean up of the Cemetery, notify Farhat if you would like to help. Stiles offered to help.

Surprenant mentioned Dave and Tonya Clare will be taking over the Veteran's markers and thanked them in advance. Stiles and Farhat also thanked the Clare's.

**Volunteer Event** Farhat will borrow road vests from RCRC. Farhat spoke of cleaning road sides of West Shore, Long Point and Road ends at the Muskegon River, where bridge is out. Trier volunteered for West Shore. Public can email Farhat if they would like to be involved. Farhat will coordinate.

#### **Clean up Twp Vault Area of Aged and Broken Equipment**

**Motion:** Farhat to remove and dispose during the June 1<sup>st</sup> recycle event at the Roscommon Road Commission. **Second:** Stiles. **Roll Call Vote: Russo Jr.-yes, Farhat-yes, Trier-yes, Surprenant-yes, Stiles-yes. Motion Carries.**

**Non-Statutory Duties Trustee** Stiles stated Trustee Farhat has worked on website and cemetery and has never charged for that, during the annual meeting this was brought up and now we are addressing it. **Motion:** Stiles to compensate Trustee Farhat for work on website and cemetery duties \$50.00 a month for website and cemetery duties \$12.50 a month for a total of \$750.00 annually. **Second:** Surprenant. **Roll Call Vote: Trier-yes, Farhat-abstain, Surprenant-yes, Russo Jr.-yes, Stiles-yes. Motion Carries.**

#### **Bug Spray Approval**

**Motion:** Stiles to approve local bug spray company total of \$300.00 same price as last year. **Second:** Trier. **Roll Call Vote: Farhat-yes, Surprenant-yes, Russo Jr.-yes, Trier-yes, Stiles-yes. Motion Carries.**

**Body Cam** Stiles explained State Police does not use body cams. Denton Township police use Axon body cams. There are battery packs, and bit storage could be around \$1,000.00 for Ordinance Enforcement Officer. Farhat suggested checking with MTA community to see if other townships are using this for their Ordinance Enforcement Officer's.

**Non-Statutory Wages** Surprenant stated in March the Township Board budgeted 16 hours of non-statutory hours for the Deputy Clerk. In April the Deputy Clerk completed 19.5 hours of non-statutory duties. A list of what was accomplished was sent to the board. **Motion:** Surprenant to approve 3.5 hours of pay for non-statutory duties for the month of April to be paid at next payroll date of June 9, 2021. **Second:** Farhat. **Roll Call Vote: Russo Jr.-no, Trier-no, Farhat-yes, Surprenant-yes, Stiles-yes. Motion Carries.**

Surprenant continues in the month of June the township will be working with H&S on the audit. This is non-statutory time. Would like to budget 10 additional non-statutory hours for the month of June. **Motion:** Surprenant to add additional 10 hours of non-statutory time for the month of June for the Deputy Clerk. **Second:** Stiles. Discussion if this is a statutory or non-statutory duty. **Roll Call Vote: Farhat-yes, Trier-no, Surprenant-yes, Russo Jr.-no, Stiles-yes. Motion Carries.**

**Board Comments** Surprenant read report on Foot Bridge. Surprenant also reported on Cherry Capital Connections. Farhat thanked Board for compensation for non-statutory duties. Stiles announced softball tournament dates of August 7<sup>th</sup> with a rain date of August 8<sup>th</sup>, contact Keith if you are interested.

**Public Comment** resident commented on fire withholding process. Deputy Clerk commented disappointed in comments from the board relating to hours worked.

**Meeting Adjourned at 8:59 p.m.**

Respectfully Submitted,  
Pam Surprenant, Lake Township Clerk  
[www.lake-township.com](http://www.lake-township.com)  
Approved with corrections at LTRM 6/8/21